

**Certificate of Proficiency – Level One**

TEXAS SOUTHMOST COLLEGE  
Health Care, Career and Technical Education Division

*A certificate in Medical Billing and Coding will prepare students for entry level positions in physicians’ offices, clinics, hospitals, and other outpatient settings.*

<b>FALL</b>	<b><u>Credit Hours</u></b>
<a href="#">POFM 1309</a> Medical Office Procedures.....	3
<a href="#">HITT 1305</a> Medical Terminology I.....	3
<a href="#">MDCA 1309</a> Anatomy and Physiology for Medical Assistants.....	3
 <b>SPRING</b>	
<a href="#">POFM 1300</a> Basic Medical Coding.....	3
<a href="#">MDCA 1343</a> Medical Insurance.....	3
<a href="#">HITT 1301</a> Health Data Content and Structure.....	3
 <b>FALL</b>	
<a href="#">POFM 2310</a> Intermediate Medical Coding.....	3

**TOTAL CREDIT HOURS FOR GRADUATION - 21**

Please review the requirements listed on this page. This degree is active for six (6) years from the catalog year above. All students must comply with Texas Success Initiative (TSI) requirements.