



Texas Southmost College District

Board of Trustees

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TSC President

Lily F. Tercero, Ph.D.

Minutes of the Regular Meeting of the Board of Trustees

December 18, 2014

The Board of Trustees of the Texas Southmost College District convened in open session on December 18, 2014, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Francisco G. Rendon, Chair; Trey Mendez, Vice Chair; and Ed Rivera, Secretary; Adela G. Garza, Art Rendon, Dr. Reynaldo García, and Ramon Champion Hinojosa. Also present was Dr. Lily F. Tercero, President of Texas Southmost College.

1. Call to Order

The meeting was called to order by Chairman Rendon at 5:34 p.m.

2. Speakers to Agenda Items and Public Discussion

There were no speakers.

3. Mission Statement

Chairman Rendon read the existing mission for Texas Southmost College District as follows:

“Transforming our communities through innovative learning opportunities”

4. Update on the Progress of the University of Texas Rio Grande Valley

Chairman Rendon called on Dr. Tercero to present the item. Dr. Tercero called on Dr. Guy Bailey, President of the University of Texas Rio Grande Valley (UTRGV), to give the update on the progress for UTRGV. Dr. Bailey discussed the progress on students, faculty, and staff and the opportunities the Rio Grande Valley will have with the new University.

5. President's Report

Chairman Rendon called on Dr. Tercero to give the report. Dr. Tercero reported on the new hires of faculty and staff members: Antonio Guevara, Director of Facilities & Physical Plant; Jeffery A. Jens, Conflict Resolution Specialist; Armando Garcia, Building Maintenance Supervisor; Raul Hernandez, Building Maintenance Supervisor; John Lynch, Adjunct Instructor, Continuing Education Hydraulics and Pneumatics; Jose Arambul, Jr., Early College High School Liaison; and Janie Cruz-Urena, Child Center Cook.

Dr. Tercero stated that she has been appointed to the Texas Association of Community College (TACC) eLearning Committee. This group provides input, recommendations and policy guidance on the issues relating to the applied technology in higher education.

Dr. Tercero reported on the TSC Accreditation process. Dr. Tercero stated that the TSC's application for membership to the Southern Association of Colleges and Schools Commission on Colleges has been reviewed and an on-site visit has been approved. She said the next major steps include submission of the Compliance Certification Report; the appointment of a visiting committee by the SACSCOC staff; and an on-site visit to the College by the appointed visiting committee. The SACSCOC staff member assigned to TSC will be contacting TSC early next year to begin identifying dates for visits and activities relating to the process.

Dr. Tercero reported on the College's grant activities. She reported that the process undertaken to reopen TSC has been challenging and difficult. However, TSC successfully opened its doors and just completed the first year of operation. Even with all the challenges TSC has experienced, along with the extensive work relating to the College's accreditation process, TSC has received over \$1.6 million in grant funds. This is an outstanding effort by the institution, given all the other important and vital efforts that have been underway simultaneously at TSC. She called on Mr. Chet Lewis, Vice President of Finance and Administration, to provide an overview on the grants awarded to TSC.

Dr. Tercero reported on the Annual Licensure Report. She stated that community colleges report licensure rates annually to the state for career and technical associate degree programs leading to professions requiring licensure or certification. Information has been placed in the board packet for report years 2011 (FY2010-2011) and 2012 (FY2011-2012) and 2013 (FY2012-2013). She stated that it is important to note that these reports were prepared by UTB, given that the UTB-TSC Partnership had administrative oversight of all programs up to August 31, 2013. As part of the transition, TSC inherited existing student cohorts from the UTB-TSC Partnership when TSC opened its doors in the fall of 2013. She reported that the first TSC cohort will graduate Spring 2015; therefore, TSC will not report its own numbers until fall 2015. Staff will bring this information to the Board when the information is available. These reports are normally submitted in the November timeframe and they are not posted until the following year—that is

why the latest report is 2013. She called on Dr. Marti Flores, Vice President of Instruction, to further explain the reports.

Dr. Tercero announced that the College will be closed for Winter Break from December 22 — January 2 and offices will open for the spring semester on Monday, January 5. She announced the following: Brownsville Day at the Texas Capitol, Wednesday, January 28, 2015; Community College Day at the Texas Capitol, Tuesday, February 3, 2015 — TSC will be taking students for the first time so that they may experience the legislative process and share their community college experience with Legislatures; and the 2015 CCATT Annual Conference is, Saturday, June 6, 2015, San Antonio, TX.

6. Approval of Minutes of Previous Meetings

Consideration and Approval of Minutes of the Regular Meeting of November 13, 2014

A motion was made by Mr. Hinojosa to approve the Minutes of the Regular Meeting of November 13, 2014 as presented. The motion was seconded by Mr. A. Rendon and carried. Mr. Mendez and Mr. Rivera abstained from the vote.

7. Consideration and Approval of Purchase of a Simmom Automatic Delivery Equipment Set for Nursing Programs

Consideration and Approval of Purchase of a Simmom Automatic Delivery Equipment Set for the Nursing

Chairman Rendon called on Mr. Lewis to present the item. Mr. Lewis stated that TSC conducted an invitation to bid process for the purchase of a Simmom Automatic Delivery equipment set for the TSC Associate Degree Nursing and Licensed Vocational Nursing Programs. The newspaper advertisements were published on Thursday, November 13th and November 20, 2014. The bid deadline was Tuesday, December 2, 2014.

Mr. Lewis stated one proposal was received from Laerdal Medical Corporation from Wappingers Falls, NY. After careful evaluation and analysis of bid proposal received by the instructional division, the bid submitted by Laerdal has been identified as a viable option for the purchase of this equipment in the amount of \$40,522.

He stated the equipment includes a Simmom manikin, birthing baby with placenta, uteri modules, set of consumables, blood pressure cuff, laptop, monitor, compressor, battery, and webcam accessories. He said the purchase of this equipment will serve students under the TSC Associate Degree Nursing (ADN)

and Licensed Vocational Nursing (LVN) Programs and will increase existing program capabilities by allowing students to have additional lab resources for hands-on training.

A motion was made by Mr. Mendez to Accept the bid proposal from Laaerdal Medical Corporation for the purchase of a Simmom Automatic Delivery Equipment Set in the amount of \$40, 522 and authorize the President to Execute the Purchase Order Contract as presented. The motion was seconded by Mr. Rivera and carried unanimously. *Exhibit "A"*

8. Consideration and Approval of Review of Local Policy: Appropriations and Revenue Source – Investment CAK (Local)

**Consideration and Approval of Review of
Local Policy: Appropriations and Revenue
Source – Investment CAK (Local)**

Chairman Rendon called on Mr. Lewis to present the item. Mr. Lewis stated that this policy is recommended by the Texas Association of School Boards (TASB). He said that this policy has to be reviewed on an annual basis.

A motion was made by Mr. Mendez to Approve the Review of Local Policy: Appropriations and Revenue Source – Investment CAK (Local) as presented. The motion was seconded by Dr. García and carried unanimously. *Exhibit "B"*

9. Discussion and Possible Action on Board Committees and Workshops

**Consideration and Approval on
Board Committees and Workshops**

Chairman Rendon called on Dr. Tercero to present the item. Dr. Tercero stated that this is a Board Member requested item for Board discussion and possible action. Mr. R. Rendon recommended that the Board have Board workshops. Mrs. Garza recommended that the Board have Board Committees. Mr. Mendez recommended the Board having Board Committees. After further discussion the Board recommended that there be four committees and for staff to recommend which committees will be established by the next Board meeting.

A motion was made by Mr. Mendez to Establish four Board Committees and those Committees be named by staff and brought forth to the next Board Meeting and recommended that there be three Board Workshops regarding Strategy, Facilities, and Policy. The

motion was seconded by Mrs. Garza. Mr. F. Rendon voted against the motion. Motion passed. Exhibit "C"

10. Discussion and Possible Action on Approval of Board Travel

Chairman Rendon opened the floor for discussion. Mrs. Garza stated that any Board travel should be approved by the Board. The Board discussed the board travel process. Dr. Tercero reminded the Board that there is a statute that requires all new Board Members to attend training conducted by the THECB and this same law stipulates that the College cannot use appropriated funds to reimburse trustees for the fee or travel costs associated with this training.

No action was taken.

11. Discussion and Possible Action on Dr. Leonardo De La Garza's Contract

Chairman Rendon opened the floor for discussion. Mrs. Garza discussed the possibility of cancelling Dr. Leonardo de la Garza's Contract.

Mr. Rivera and Mr. A. Rendon discussed the importance of having Dr. de la Garza until accreditation is complete. Dr. García stated he disagree on having Dr. de la Garza contract suspended.

A motion was made by Mrs. Garza to suspend Dr. Leonardo de la Garza's Contract until such time the Board evaluates the need. The motion was seconded by Mr. Hinojosa and discussed. Mrs. Garza, Mr. Mendez and Mr. Hinojosa voted in favor of the motion. Mr. F. Rendon, Mr. Rivera, Dr. Garcia, and Mr. A. Rendon voted against the motion. Motion failed.

Dr. García read a resolution.

A Resolution was read by Dr. García to be Approved. Dr. García amended the Resolution to include Dr. Leonardo de la Garza's name instead of the word "consultants." The motion was seconded by Mr. A. Rendon and discussed. Mr. Rivera, Mr. A. Rendon, Dr. García and Mr. F. Rendon voted in favor of the motion. Mrs. Garza, Mr. Mendez, and Mr. Hinojosa voted against the motion. Motion passed. Exhibit "D"

12. Discussion and Possible Action on Purchased Laptops not Sold

Chairman Rendon called on Dr. Tercero to present the item. Dr. Tercero introduced Mr. Arnold Gonzalez, Chief Information Officer to present the item. Mr. Gonzalez provided an overview to the Board. *Exhibit "E"*

No action was taken.

13. Discussion and Possible Action on Governmental and Public Affairs Consultant

Consideration and Approval of a Request for Proposal (RFP) of Governmental and Public Affairs Consultant

Chairman Rendon opened the floor for discussion. Mr. Mendez stated that his concern was on cost and if there are funds in the budget. Dr. Tercero explained that community colleges in Texas work as a group in seeking state appropriations and do not normally hire lobbyists, unlike universities. She stated that if the Board decides to hire this type of consultant, appropriate funds are available.

A motion was made by Mr. Mendez to Direct Staff to Post an RFP for Governmental and Public Affairs Consultant for the next Legislative Session. The motion was seconded by Mr. Rivera and carried. Dr. García voted against the motion. Motion passed.

14. Board Members Orientation and Training Report

Chairman Rendon called on Dr. Tercero to make the report. Dr. Tercero reported that most of the Board members have completed the training. She said that Mr. Rivera and Mr. A. Rendon are still pending completion of the training given that the THECB has not yet provided on-line access to the November 2014 training session.

15. Update on Marketing Activities

Chairman Rendon called on Dr. Tercero to present the item. Dr. Tercero introduced Ms. Melinda Rodriguez, Director of Marketing & Community Relations. Ms. Rodriguez gave an overview of the marketing activities that have occurred throughout the college and community over the past year. *Exhibit "F"*

16. Construction Project Update

Chairman Rendon called on Mr. Lewis to present the item. Mr. Lewis updated the Board on the relocation of the TSC Nursing and Allied Health Labs.

17. Update on the Bond Refinancing

Chairman Rendon called on Mr. Lewis to present the item. Mr. Lewis updated the Board on the Bond Refinancing. *Exhibit "G"*

18. Executive Session as provided by Government Code, Chapter 551.071.

The Board convened in Executive Session at 8:49 p.m.

The Board reconvened in Regular Session at 9:09 p.m.

19. Consideration and possible action on matters discussed in Executive Session

**Consultation with Attorney on
Pending or Contemplated Litigation, Section
551.071, Texas Government Code.**

No action was taken.

20. Proposed Meeting Dates

Thursday, January 22, 2015
Regular Board Meeting
Saturday, January 24, 2015
Board Retreat

Adjournment

The meeting was adjourned by Chairman Rendon at 9:10 p.m.



Mr. Francisco G. Rendon
Chairman, Board of Trustees



Mr. Ed Rivera
Secretary, Board of Trustees

NOTE: The tape of the Regular Board of Trustees meeting held on December 18, 2014, is on file at the District Office of the Texas Southmost College District. The master tape is on file at TSC Media Services. These minutes were taken and transcribed by Max E. Roca, Senior Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.