



Texas Southmost College District

Board of Trustees

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Vice Chair

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Secretary

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TSC President

Lily F. Tercero, Ph.D.

Minutes of the Special Meeting of the Board of Trustees

February 16, 2015

The Board of Trustees of the Texas Southmost College District convened in open session on February 16, 2015, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Francisco G. Rendon, Chair; Trey Mendez, Vice Chair; Ed Rivera, Secretary; Art Rendon, Adela G. Garza and Ramon Champion Hinojosa. Board member absent was Dr. Reynaldo García. Also present was Dr. Lily F. Tercero, President of Texas Southmost College.

1. Call to Order

The meeting was called to order by Chairman Rendon at 5:33 p.m.

2. Consideration and Approval of the Selection of a Company to provide Governmental and Public Affairs Consulting Services

Consideration and Approval of Selection of a Company to provide Governmental and Public Affairs Consulting Services

Chairman Rendon called on Mr. Chet Lewis, Vice President of Finance and Administration to present the item. Mr. Lewis stated that the Board of Trustees, requested to conduct a Request for Proposal (RFP) process seeking qualified firms to provide Governmental and Public Affairs Consulting Services. The newspaper advertisements were published on January 12th and January 19, 2015. The RFP deadline was February 4, 2015.

He said the RFP document called for a list of general requirements and qualifications including company information, qualifications, representative services, and references. As part of the scope of services, it was requested that awarded Consultant must represent and advise the TSC Board of Trustees and Administration on matters pertaining to the State of Texas Executive and Legislative branches of government including the 2016-2017 biennium session of the Texas Legislature.

Mr. Lewis noted that all proposals received that were from Modern Stewardship from Austin, Texas, Pathfinder Public Affairs from McAllen, Texas and Sullivan Public Affairs from Austin, Texas and The Garcia Group from Austin, Texas. The respondent's proposals have been reviewed and all appear to be qualified firms and the bids were deemed responsive.

Mr. Lewis stated the evaluation packets had been delivered to all members for review, analysis and evaluation of proposals.

A motion was made by Mr. A. Rendon to select Pathfinder Public Affairs and Modern Stewardship as the firms to provide Governmental and Public Affairs Consulting Services for TSC and authorize the President to enter into a contract with the selected firms within the next 5 business days. The motion was seconded by Mr. Rivera and carried unanimously. Exhibit "A"

3. Consideration and Approval of a Budget Amendment for Fiscal Year 2015 to Fund Governmental and Public Affairs Consulting Services

Consideration and Approval of a Budget Amendment for Fiscal Year 2015 to Fund Governmental and Public Affairs Consulting Services

Chairman Rendon called on Mr. Lewis to present the item. Mr. Lewis stated that the budget amendment will be reallocating non-state appropriation funding that TSC currently has in the General Institution account for \$50,000 and creating a new line item that will be addressed in the budget for the Governmental and Public Affairs Consulting Services for up to five months.

A motion was made by Mr. A. Rendon to approve a Budget Amendment for Fiscal Year 2015 to reduce General Institution account by \$50,000 and add a new line item for \$50,000 to Fund Governmental and Public Affairs Consulting Services. The motion was seconded by Mr. Rivera and carried unanimously.

4. Proposed Meeting Dates

Thursday, February 19, 2015
Regular Board Meeting

Wednesday, February 25, 2015
Board Workshop Meeting

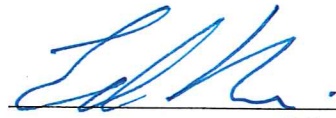
Thursday, March 26, 2015
Regular Board Meeting

Adjournment

The meeting was adjourned by Chairman Rendon at 6:46 p.m.



Mr. Francisco G. Rendon
Chairman, Board of Trustees



Mr. Ed Rivera
Secretary, Board of Trustees

NOTE: The tape of the Special Board of Trustees meeting held on February 16, 2015, is on file at the District Office of the Texas Southmost College District. The master tape is on file at TSC Media Services. These minutes were taken and transcribed by Max E. Roca, Senior Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.