



TEXAS SOUTHMOST COLLEGE DISTRICT

80 Fort Brown • Brownsville, Texas 78520 • (956) 882-3879 • Fax: (956) 882-8811 • www.tsc.edu

Board of Trustees

Francisco G. Rendon
Chair

Adela G. Garza
Vice Chair

Trey Mendez
Secretary

Robert A. Lozano, M.D., Ph.D.

Reynaldo García, DDS

René Torres

Ramon Champion Hinojosa

TSC President

Lily F. Tercero, Ph.D.

Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

October 18, 2012

The Board of Trustees of the Texas Southmost College District convened in open session on October 18, 2012, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Francisco G. Rendon, Chair; Adela G. Garza, Vice Chair; Trey Mendez, Secretary; Dr. Robert Lozano; Ramon Hinojosa and Dr. Reynaldo García. Also present was Dr. Lily F. Tercero, President of Texas Southmost College. Board member absent was René Torres.

1. Call to Order

The meeting was called to order by Chairman Rendon at 5:34 p.m.

2. Announcements

There were no announcements.

3. Speakers to Agenda Items and Public Discussion

Chairman Rendon called on Mr. Joe de la Fuente, community member. Mr. de la Fuente addressed the Board on the sale of the condominiums of the contract.

4. Mission Statement

Chairman Rendon read the existing mission for Texas Southmost College District as follows:

“Transforming our communities through innovative learning opportunities”

5. Approval of Minutes of Previous Meetings

Consideration and Approval of Minutes of the Regular Meeting on September 20, 2012

A motion was made by Mr. Mendez to approve the Minutes of the Regular Meeting on September 20, 2012 as presented. The motion was seconded by Mr. Hinojosa and carried. Mrs. Garza abstained from the vote.

6. Report on the Agreement for the Career and Technical Education Academy for Refrigeration and Air Conditioning Technology with Brownsville ISD

Chairman Rendon called on Dr. Robert Aguero, Vice President of Instruction and Student Services, to present the item. Dr. Aguero reported that Texas Southmost College and Brownsville Independent School District are entering into a partnership to provide a Career and Technical Education Academy for Air Conditioning and Refrigeration Technology for BISD and TSC students. Dr. Aguero introduced his colleagues from BISD that assisted with the development of the agreement. He thanked them for their efforts.

In this agreement, TSC will provide the facilities and instruction, and BISD students will receive dual credits in Air Conditioning and Refrigeration Technology (Geothermal Heating and Cooling). Dr. Aguero explained that BISD will lease, at \$1 per year, training equipment to TSC for a total of twenty years. The equipment is valued at over \$400,000. This academy will work under the auspices of the dual enrollment agreement that already exists with BISD. Instruction will begin in Fall 2013. Dr. Aguero stressed the tremendous investment that BISD is making for its students.

Dr. Aguero stated that high school students must be academically qualified in order to earn dual enrollment credit. BISD will actively recruit students who are interested in this field and counsel them on this type of career. Students will earn a total of 24 semester credit hours (SCH's) in the Academy during their junior and senior years of high school. Students may enroll in TSC after high school graduation to complete the last 12 SCH's to earn the Level I Certificate. The certificate will allow students to work under a licensed AC technician for a two-year period and then be eligible to apply to become a licensed technician as per the State of Texas requirements.

Dr. Aguero stressed that although the pilot for this academy is with BISD, our taxing district and service area involves many other ISD's. Our future plans are to extend the agreements to Port Isabel, Los Fresnos and to all TSC Service Area schools.

Dr. Aguero announced that TSC will be working towards developing CTE Academies for all other Texas Southmost College CTE programs such as CADD, Auto, Business Technology and Computer Information Systems. As part of this concept, we will involve business and industry in the academies so they may assist with scholarships, internships and most importantly, employment opportunities. *Exhibit "A"*

7. Budget Amendment for Fiscal Year 2012

There was no budget amendment for approval. No action was necessary.

8. Update on TSC Employment Process

Chairman Rendon called on Dr. Lily F. Tercero to present the item. Dr. Tercero reported that a tremendous amount of work has been done with regard to the employment process. She reminded the Board of the employment related activities that have already occurred in Phase I and Phase II of the employment process. Phase III of the employment process includes the completion of the compensation study, presentation of personnel policies to the Board of Trustees, and hiring of additional TSC employees to be ready for the operational opening of TSC in Fall 2013.

Dr. Tercero informed the Board that a defined employment process has been established. It ensures compliance with equal opportunity laws and allows for the selection of the very best faculty and staff. She reviewed the major steps of the employment process. Dr. Tercero also presented a projected hiring timeline for staff and faculty. *Exhibit "B"*

9. Update on Transition Process

Chairman Rendon called on Dr. Lily F. Tercero to present the item. Dr. Tercero acknowledged Mr. Michael Putegnat, as a member of the UT System Transition Team, Dr. Leonardo de la Garza, TSC Transition Team, and Dr. Jana Arney, UTB Transition Team. Dr. Tercero reminded the Board of the historical overview of the College and its separation from UTB. She reported that both institutions are working on tasks related to the process of separately redefining functions, processes, workforce, and organizational framework.

Dr. Tercero also reported that the two Transitions Teams are developing interim operating agreements, including agreements to address funding and facilities issues associated with the transfer of services that will be shared during a specified period of time. There will be unique processes that will be designed for services requiring continuation of shared obligations. One that stands out is Student Financial Aid, where each institution of higher education is given a

unique ID number. We will continue to operate under the partnership ID number until we get separately accredited.

Dr. Tercero reported that the transition process at the campus level will begin by identifying functions that will be maintained separately by both institutions. The first functional areas in the transition process will include: admissions, advising, registration, other student services and information technology. The key items to be addressed for each functional area will include: facility/space, furniture/equipment, personnel, funding, and agreement revisions. Both Transition Teams have appointed members to a Transition Task Force to assist with the completion of this phase of the transition.

Dr. Tercero presented the campus level protocol indicating that a local transition task force has been created. TSC members are Dr. Robert Aguero and Mr. Chet Lewis, and UTB members are Dr. Janna Arney and Mr. Irv Downing. Mr. Michael Putegnat is also a member of this task force. This group will interact with the key functional staff. Consultants and subject matter experts will be brought in as needed. The key is to alleviate any kind of issues associated with students. Dr. Tercero stressed that students are at the forefront of all decisions that are being made.

Dr. Tercero called on Mr. Putegnat to elaborate on the report. He stressed that he has great confidence that the operational separation by Fall 2013 is going to happen. This is essentially starting a community college and university all over from scratch. Mr. Putegnat assured the Trustees that they have every reason to be confident in this outcome.

Dr. Tercero stressed that there is a lot of work being done behind the scenes and the work will continue to ensure that this institution will be operationally independent by Fall 2013. *Exhibit "C"*

10. Executive Session as provided by Government Code, Chapter 551.071 and Chapter 551.072.

The Board convened in Executive Session at 6:24 p.m.

The Board reconvened in Regular Session at 7:04 p.m.

11. Consideration and possible action on matters discussed in Executive Session

Consultation with Attorney on Pending or Contemplated Litigation Section 551.071, Texas Government Code

No discussion or action was taken.

Consultation with Attorney on Pending Real Estate Issues, Section 551.072, Texas Government Code

No discussion or action was taken.

12. Report on the Fourth Quarter Financial Report and Investment Report for Fiscal Year 2012

Mr. Chet Lewis provided a brief report on the Fourth Quarter Investment Report for FY 2012. Mr. Lewis stated that the reports are provided for informational purposes only, and no action is required by the Board. *Exhibit "D"*

13. Proposed Meeting Dates

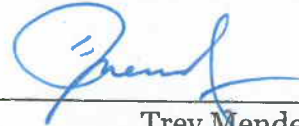
Thursday, November 15, 2012

Adjournment

The meeting was adjourned by Chairman Rendon at 7:06 p.m.



Mr. Francisco G. Rendon
Chairman, Board of Trustees



Trey Mendez, J. D.
Secretary, Board of Trustees

NOTE: The tape of the Regular Board of Trustees meeting held on October 18, 2012, is on file at the District Office of the Texas Southmost College District. The master tape is on file at UTB/TSC Media Services. These minutes were taken and transcribed by Max E. Roca, Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.