



# TEXAS SOUTHMOST COLLEGE DISTRICT

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## **Board of Trustees**

*Francisco G. Rendon*  
Chair

*Roberto Robles, M.D.*  
Vice Chair

*Adela G. Garza*  
Secretary

*Trey Mendez*

*Robert A. Lozano, M.D., Ph.D.*

*David G. Oliveira*

*Rene Torr s*

## **TSC President**

*Lily F. Tercero, Ph.D.*

## **Texas Southmost College District**

### **Minutes of the Special Meeting of the Board of Trustees**

**April 3, 2012**

The Board of Trustees of the Texas Southmost College District convened in open session on April 3, 2012, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Francisco G. Rendon, Chair; Ren  Torres; Trey Mendez; and Dr. Robert A. Lozano. Also present was Dr. Lily F. Tercero, President of Texas Southmost College. Board members absent were Dr. Roberto Robles, Vice Chair, Adela G. Garza, Secretary; and David Oliveira.

### **Call to Order**

The meeting was called to order by Chairman Rendon at 5:31 p.m.

### **1. Consideration and Approval to Hire a Consultant to Administer the Election Process**

#### **Consideration and Approval to Hire a Consultant to Administer the Election Process**

Chairman Rendon called on Mr. Chet Lewis, Vice President for Administration and Finance, to present the item. Mr. Lewis stated that a Request for Proposal (RFP) was processed to hire a consultant to administer the 2012 TSC Election. One proposal was received from RBM Consulting, LLC, based out of Illinois. They have worked in and around Cameron County for several years and are familiar with the county and its processes. The contract amount is \$69,790. Mr. Lewis reported that contract includes all oversight for the elections, but will not include the amounts for the poll workers, judges, clerks, temporary help and security that will be hired to facilitate the process. Mr. Lewis reported that the

amount currently budgeted for elections is \$185,000 and our election expenses should be within that amount. Also, there should not be any additional costs because a runoff will not be needed.

**A motion was made by Mr. Torres to select RBM Consulting, LLC to administer Election Services for TSC and authorize the President to execute the contract. The motion was seconded by Dr. Lozano and carried unanimously. Exhibit "A"**

**2. Proposed Meeting Dates**

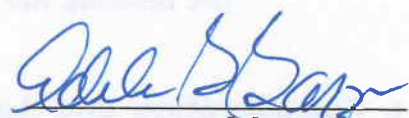
**Thursday, April 19, 2012**  
**Thursday, May 17, 2012**

**Adjournment**

The meeting was adjourned by Chairman Rendon at 5:35 p.m.



Mr. Francisco G. Rendon  
Chairman, Board of Trustees



Ms. Adela G. Garza  
Secretary, Board of Trustees

**NOTE:** The tape of the Special Board of Trustees meeting held on April 3, 2012, is on file at the District Office of the Texas Southmost College District. The master tape is on file at UTB/TSC Media Services. These minutes were taken and transcribed by Max E. Roca, Administrative Assistant. Video taping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.