



# TEXAS SOUTHMOST COLLEGE DISTRICT

80 Fort Brown • Brownsville, Texas 78520 • (956) 882-3879 • Fax: (956) 882-8811

## Board of Trustees

*Francisco G. Rendon*  
Chair

*Roberto Robles, M.D.*  
Vice Chair

*Adela G. Garza*  
Secretary

*Trey Mendez*

*Robert A. Lozano, M.D., Ph.D.*

*David G. Oliveira*

*Rene Torr s*

## TSC President

*Lily F. Tercero, Ph.D.*

FILED AND RECORDED  
OFFICIAL PUBLIC RECORDS  
On: Jan 13, 2012 at 03:19P

TAKE NOTICE THAT A REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
OF

TEXAS SOUTHMOST COLLEGE DISTRICT

will be held in the

Gorgas Board Room at The University of Texas and Texas Southmost College,

80 Fort Brown, Brownsville, Texas 78520

commencing at 5:30 p.m. on Thursday, January 19, 2012, to consider

and act on the following Agenda:

### **Agenda**

*Posted Friday, January 13, 2012*

1. Call to Order
2. Announcements
  - a. Introduction of New Vice President for Instruction and Student Services,  
Dr. Robert Aguero
3. Public Comment. No presentation will exceed three minutes.
4. Mission Statement
5. Consideration and Approval of Minutes of the Meeting of December 15, 2011
6. Audit Committee Report
7. Consideration and Approval of Comprehensive Annual Financial Report and Audit for Texas Southmost College District for FY Ending August 31, 2011
8. Bond Construction Project Review Presentation by Dana Fetrow and John Wolf, Spire Consulting Group, LLC.
9. Consideration and Approval of Resolution to Hold Joint Elections
10. Consideration and Approval of Setting Date and Time for Drawing for Place on Ballot

Joe G. Rivera  
County Clerk  
By  
Nassie Pena, Deputy  
Cameron County

11. Update on Strategic Planning Process
12. Executive Session
  - a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071, Texas Government Code.
  - b. Deliberation on Real Property Regarding the TSC Fort Brown Condos Villas I and II, Section 551.072, Texas Government Code.
13. Action on Executive Session Matters
14. Adjournment and Announcement of Next Meeting Dates
  - a. Thursday, February 16, 2012
  - b. Thursday, March 22, 2012
  - c. Thursday, April 19, 2012
  - d. Thursday, May 17, 2012

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.

## **Roberto Aguero, Ph.D.**

Dr. Roberto Aguero, who possesses over 25 years of higher education administration experience, currently serves as the Vice Chancellor for Academic Success for Alamo Colleges, San Antonio, Texas. His previous experience includes serving as the Vice Chancellor for Educational Affairs at the Dallas County Community College District and the Vice Chancellor for Learning Support Services at the Tarrant County College District. Additionally, he has served as college faculty member, dean, academic vice president and president during his more than two decades of community college work. He initially started his career in education as a high school teacher.

Dr. Aguero holds an Associate's Degree from Southwest Texas Junior College, a Bachelor's Degree from Angelo State University, a Master's Degree from Stephen F. Austin State University, a Doctoral Degree from The Pennsylvania State University, and a Higher Education Certificate from Harvard University Institute for Educational Management.

He has extensive experience in policy and procedures development, program development, student services, program evaluation, and accreditation. He has developed many new programs in various fields of study, including but not limited to, teacher training, nursing and allied health, mathematics, *TechPrep*, and summer bridge programs. He has also been responsible for overseeing student services, continuing education, developmental education and other related functional areas.

He has broad experience working with the Texas Higher Education Coordinating Board (THECB), including the submission of programs for approval and implementation of new rules and regulations. He has served on several state-level committees, including the Formula Funding Advisory Committee. He currently serves on the Texas Higher Education Coordinating Board's Undergraduate Education Advisory Committee, which has recently recommended the new guidelines for the core curriculum for Texas.

He is very familiar with the Texas legislative process. He has experience working with legislators and has implemented legislative changes in the academic affairs area, including the awarding of military credits, posting course syllabi on college websites, as well as in implementing federal textbook affordability guidelines.

Dr. Aguero's professional service includes serving on numerous boards and commissions, including serving as a Commissioner for the Southern Association of Colleges and Schools and the American Association of Community Colleges. He has also served on the Board of Directors for the North Texas College Consortium, the North Texas Tech Prep Consortium, the Association of Texas Colleges and Universities, and The College Board, to name a few. His public service appointments include serving on the board of the United Way of Dallas and the Workforce Board for Dallas County, among many others.

## **Texas Southmost College District**

### **Minutes of the Regular Meeting of the Board of Trustees**

December 15, 2011

The Board of Trustees of the Texas Southmost College District convened in open session on December 15, 2011, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Francisco G. Rendon, Chair; Adela G. Garza, Secretary; Trey Mendez; and Dr. Robert A. Lozano. Also present was Dr. Lily F. Tercero, President of Texas Southmost College. Board members Dr. Roberto Robles, Vice Chair David Oliveira, and René Torres were absent.

#### **Call to Order**

The meeting was called to order by Chairman Rendon at 5:36 p.m.

#### **1. Announcements**

Chairman Rendon announced that Dr. Tercero had been appointed to the Tech Prep Board of the Rio Grande Valley Board of Directors. The Tech Prep Board is a partnership between education and business that prepares young people for today's skilled workforce. Mr. Rendon also announced that Dr. Tercero had been appointed to serve on the Brownsville Economic Development Council, which is the business league contracted by the Greater Brownsville Incentives Corporation to provide economic development services for the Brownsville community. He congratulated Dr. Tercero for the appointments to serve.

Dr. Tercero announced that TSC held its 85<sup>th</sup> Anniversary Celebration on December 14<sup>th</sup> at the Arts Center. Dr. Tercero presented a video of the highlights of the event.

#### **2. Mission Statement**

Chairman Rendon read the existing mission for the Texas Southmost College District as follows:

“Texas Southmost College is a comprehensive open admissions public community college whose mission comports with Texas Statute Subchapter A, Section 130.

Texas Southmost College offers programs leading to certificates of completion and associate degrees, developmental education to prepare students for college-level work, occupational and technical programs to prepare students for immediate employment, academic courses of study to develop the core skills, understandings, and knowledge appropriate for baccalaureate programs, and continuing education, counseling, guidance, adult literacy and personal enrichment.

Texas Southmost College advances economic and social development, enhances the quality of life, encourages respect for the environment, cultivates personal enrichment, and expands knowledge in service to its community. It convenes the cultures of its community and fosters an appreciation for the unique heritage of the Lower Rio Grande Valley. It provides academic leadership in the intellectual, social, cultural, and economic life of the region it serves.

Texas Southmost College places excellence in teaching and learning at the core of its commitments. It seeks to help students at all levels develop the skills which will sustain life-long learning while respecting the dignity of each learner and the needs of the entire community.”

### **3. Resolution**

Chairman Rendon announced that the Board would like to recognize the Late Seferino Rodriguez by formally passing a Resolution that will be incorporated into the official minutes of this meeting. Mr. Rendon announced that the family of the Late Seferino Rodriguez joined the 85<sup>th</sup> Anniversary Celebration held on December 14, 2011. Mr. Rodriguez contributed to the naming of Texas Southmost College in 1949 when he entered a contest and won.

Chairman Rendon read the resolution honoring the Late Seferino Rodriguez.

**Adoption of Resolution Honoring the Family of the  
Late Seferino Rodriguez for Submitting the Winning Entry  
to Rename the Institution as Texas Southmost College.**

**A motion was made by Dr. Lozano to adopt the resolution Honoring the Late Seferino Rodriguez for Submitting the Winning Entry to Rename the Institution as Texas Southmost College. The motion was seconded by Mr. Mendez and carried unanimously. *Exhibit “A”***

#### **4. Speakers to Agenda Items and Public Discussion**

There were no speakers.

#### **5. Approval of Minutes of Previous Meetings**

##### **Consideration and Possible Action on Approval of Minutes of the Regular Meeting on November 17, 2011**

**A motion was made by Mr. Mendez to approve the Minutes of the Regular Meeting on November 17, 2011 as presented. The motion was seconded by Mrs. Garza and carried unanimously.**

#### **6. District Elections**

Chairman Rendon called on Mr. Chet Lewis, Vice President of Administration and Finance to present the item. Mr. Lewis stated that the Election of 2012 is moving forward. Mr. Lewis presented two documents regarding the appointment of an Election Agent and the hiring of a consultant to assist with administering the Election. Mr. Lewis reminded the Board that the County does not anticipate running the TSC election as in previous years, and since TSC does not have the experience or the expertise, staff is recommending that a consultant be hired to administer the election on behalf of TSC. The Secretary of State's Office has been contacted regarding possible qualified consultants. The District will weigh all options and bring forth the best option for administering the election.

##### **Consideration and Possible Action on Appointment of Election Agent**

**A motion was made by Mrs. Garza to adopt the Resolution appointing the District's agent for the May 2012 Trustee Election as presented. The motion was seconded by Mr. Mendez and carried unanimously.**

*Exhibit "B"*

##### **Consideration and Possible Action on Approval to Hire a Consultant to Administer the Election Process**

**A motion was made by Dr. Lozano to authorize the President to do all things necessary to negotiate a contract to hire a consultant to administer the election process as presented. The motion was seconded by Mr. Mendez.**

Dr. Lozano questioned the process. Mr. Lewis reminded the Board that the election process demands a lot of expertise. The consultant would assist the

District in the same capacity as the county has in the past. Dr. Lozano requested that the motion be amended to include the Board to approve the consultant for this process. Mr. Lewis informed the Board that the Brownsville Navigation District does not anticipate using an outside consultant; however, as the elections process progresses, the BND will be consulted and asked to share costs.

**An amended motion was made by Dr. Lozano to authorize the President to do all things necessary to negotiate a contract to hire a consultant to administer the election process and bring those to the Board for approval. The motion was seconded by Mr. Mendez and carried unanimously. Exhibit "C"**

## **7. Budget Amendments**

Chairman Rendon called on Mr. Lewis to present the item. Mr. Lewis reported that budget amendment #11.008 is for fiscal year 2011. He explained that two items went over budget. Additional funds are being allocated within the same account. The remaining items are related to the bond issuance, which typically requires a budget amendment at the end of the fiscal year.

### **Consideration and Possible Action on Approval of Budget Amendments for Fiscal Year 2011 and Fiscal Year 2012**

**A motion was made by Mrs. Garza to approve budget amendments #11-008 for Fiscal Year 2011 and #12-001 for Fiscal Year 2012 as presented. The motion was seconded by Mr. Mendez and carried unanimously. Exhibit "D"**

## **8. TSC Strategic Planning**

Chairman Rendon called on Dr. Tercero to present the item. Dr. Tercero reported that the first phase of the Strategic Planning process has been completed. There were three community summits, held in the cities of Brownsville, Los Fresnos and Port Isabel. There were also focus group sessions for the business communities held by sector, which included Healthcare, Services Retail, Manufacturing logistics, and Financial Services. The focus group sessions were in partnership with the Brownsville chamber of commerce, Workforce Solutions Cameron and Wells Fargo Advisors, LLC. Wells Fargo, LLC was kind enough to cover all the expenses for food that was provided for all the events. Dr. Tercero reported that there were also sessions held with faculty, students, and staff. Over 300 people participated in the sessions and summits.

Dr. Tercero reported that all the information will be gathered and presented to the Strategic Planning Committee to assist with developing a draft mission statement,

institutional goals, a vision, and a value statement, which will then be presented to the Board for discussion. The final stage will be the adoption of a new strategic plan by the Board of Trustees.

#### **9. 4<sup>th</sup> Quarter Financial Statements and Investment Report**

Mr. Lewis provided a brief report on the Fourth Quarter Financial Statements and Investment Report for FY 2011. Mr. Lewis stated that the reports are provided for informational purposes only, and no action is required by the Board.

#### **10. Proposed Meeting Dates**

**Thursday**, January 19, 2012  
**Thursday**, February 16, 2012  
**Thursday**, March 22, 2012

#### **Adjournment**

The meeting was adjourned by Chairman Rendon at 6:39 p.m.

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Mr. Francisco G. Rendon  
Chairman, Board of Trustees

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Ms. Adela G. Garza  
Secretary, Board of Trustees

**NOTE:** The tape of the Regular Board of Trustees meeting held on December 15, 2011, is on file at the District Office of the Texas Southmost College District. The master tape is on file at UTB/TSC Media Services. These minutes were taken and transcribed by Max E. Roca, Administrative Secretary. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.





# TEXAS SOUTHMOST COLLEGE DISTRICT

## BOARD AGENDA REQUEST FORM

<b>Department/Division:</b> TSC District Office	<b>Board Meeting Date:</b> January 19, 2012
<b>Agenda Item:</b> Consideration and possible action on adoption of a resolution to hold joint elections.	
<b>Rationale/Background:</b> TSC will be holding early voting for Texas Southmost College District Trustee Positions 6 and 7 from April 30th through May 8, 2012 and regular voting on May 12, 2012. Since TSC has a continuing concern for cost containment, an agreement has been reached with the Brownsville Navigation District to share costs for the common precincts for early voting and regular voting.	
<b>Recommended Action:</b> Motion to adopt resolution to hold joint elections as presented.	
<b>Fiscal Implications:</b>	Budgeted Item: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A If no, explain:
<b>Attachments (list):</b> - Resolution	

<b>FOR OFFICE USE ONLY:</b>
<b>Board Action:</b> Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Tabled for action on: _____
<b>Certified by:</b> _____ <b>Title:</b> _____ <b>Date:</b> _____

THE STATE OF TEXAS       §

COUNTY OF CAMERON       §

**TEXAS SOUTHMOST COLLEGE DISTRICT**

**RESOLUTION**

**WHEREAS**, Positions 6 and 7 of the Texas Southmost College Board of Trustees are up for election on May 12, 2012 for a six year term; and

**WHEREAS**, the District will hold early voting from April 30, 2012 through May 8, 2012, and regular voting on May 12, 2012; and

**WHEREAS**, the District wishes that the election be held jointly with other entities in our District that are holding an election on the same day; and

**WHEREAS**, the proper officers of the Texas Southmost College District be and are hereby authorized to execute any documents required to carry out the interest of this Resolution.

**NOW THEREFORE BE IT RESOLVED**, that the election to be held on May 12, 2012 for Texas Southmost College District Trustee Positions 6 and 7 be held jointly with the election held on that day by other public bodies in our District.

***PASSED and ADOPTED this 19<sup>th</sup> day of January 2012.***

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Mr. Francisco G. Rendon  
Chair, Board of Trustees

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Mrs. Adela G. Garza  
Secretary, Board of Trustees



# TEXAS SOUTHMOST COLLEGE DISTRICT

## BOARD AGENDA REQUEST FORM

<b>Department/Division:</b> TSC District Office	<b>Board Meeting Date:</b> January 19, 2012
<b>Agenda Item:</b> Consideration and possible action on setting date and time for drawing for place on the ballot.	
<b>Rationale/Background:</b> As required by Texas Election Code Chapter 52, Ballot Form, Content, and Preparation, Subchapter A. Preparing the Ballot, the order of a candidate name on a ballot shall be determined by a drawing. The District must set a time and date for the drawing to take place. Staff recommends holding a drawing on March 6 <sup>th</sup> at 5:30 p.m. at the Gorgas Tower.	
<b>Recommended Action:</b> Motion to set date and time for drawing for Place on the Ballot as presented.	
<b>Fiscal Implications:</b>	Budgeted Item: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A If no, explain:
<b>Attachments (list):</b> - Notice of Drawing for Place on the Ballot	

<b>FOR OFFICE USE ONLY:</b>
<b>Board Action:</b> Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Tabled for action on: _____
<b>Certified by:</b> _____ <b>Title:</b> _____ <b>Date:</b> _____

## **NOTICE OF DRAWING FOR PLACE ON THE BALLOT**

Notice is hereby given of a drawing to determine the order in which the names of candidates are to be printed on the ballot for the election to be held on **May 12, 2012**, in **Texas Southmost College District, Texas**. The drawing will be held at **5:30 p.m.** on **March 6, 2012** at the **Gorgas Tower, UTB/TSC, 80 Fort Brown, Brownsville, Texas**.

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Officer Conducting Drawing  
Chet Lewis

## **AVISO DEL SORTEO PARA EL ORDEN EN LA BOLETA**

Por lo presente se da aviso que habrá un sorteo para determinar la orden en que aparecerán los nombres de los candidatos en la boleta para la elección que se celebrará el día **12 de mayo del 2012**, en **Texas Southmost College District, Texas**. El sorteo tendrá lugar a las **5:30 p.m.** el día **6 de marzo del 2012**, en **Gorgas Tower, UTB/TSC, 80 Fort Brown, Brownsville, Texas**.

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Oficial Manejando el Sorteo  
Chet Lewis