



**TEXAS
SOUTHMOST COLLEGE**
BOARD OF TRUSTEES

**TEXAS SOUTHMOST COLLEGE
Southmost Union Junior College District**

Minutes of the **Regular Meeting** of the Board of Trustees
May 24, 2004

The Board of Trustees of the Southmost Union Junior College District convened in open session May 24, 2004 at 5:30 p.m. in the Board Room of Gorgas Hall at Texas Southmost College. Board members present were Chairman Chester Gonzalez, Vice Chair Rosemary Breedlove, Secretary Eduardo A. Campirano, Ms. Mary Rose Cardenas, Mr. David Oliveira, Dr. Roberto Robles and Ms. Dolly Zimmerman. Also present was Dr. Juliet V. Garcia, President of The University of Texas at Brownsville and Texas Southmost College.

Regular Meeting

Call to Order

The meeting was called to order by Chairman Chester Gonzalez at 5:32 p.m.

- 1 **Executive Session** as provided by Government Code, Chapter 551.071-551.076, 551.082-551.084

Real Estate

- Contract** for Purchase and Resolution for Lots 8 and 9, Block 15 Colonia Alta Vista
- Contract** for Purchase and Resolution for Fort Brown Villa Condos Phase II, Unit 11F, Type D, Building F, Brownsville, Texas
- Contract** for Purchase and Resolution for Fort Brown Villa Condos Phase II, Unit 7A, Type A, Building A, Brownsville, Texas

The Board convened in Executive Session at 5:33 p.m.

The Board reconvened in Regular Session at 6:25 p.m.

- 2 **Consideration and possible action on matters discussed in Executive Session.**

**Contract for Purchase and Resolution for Lot
8 and 9, Block 15 Colonia Alta Vista**

A motion was made by Mr. Campirano to approve the Contract for Purchase and Resolution for Lots 8 and 9, Block 15 Colonia Alta Vista, and authorize the President or her designee to sign all documents necessary or appropriate to close that sale; seconded by Mrs. Cardenas; motion carried unanimously. EXHIBIT " A"

Contract for Purchase and Resolution for
Fort Brown Villa Condos Phase II, Unit 11F
Type D, Building F, Brownsville, Texas

A motion was made by Ms. Breedlove to approve the Contract for Purchase and Resolution for Fort Brown Villa Condos Phase II, Unit 11F, TypeD, Building F, Brownsville, Texas and authorize the President or her designee to sign all documents necessary or appropriate to close that sale; seconded by Dr. Robles; motion carried unanimously. EXHIBIT " B "

Contract for Purchase and Resolution for
Fort Brown Villa Condos Phase II, Unit 7A, Type A,
Building A, Brownsville, Texas

A motion was made by Ms. Zimmerman to approve the Contract for Purchase and Resolution for Fort Brown Villa Condos Phase II, Unit 7A, and authorize the President or her designee to sign all documents necessary or appropriate to close that sale; seconded by Mr. Oliveira; motion carried unanimously. EXHIBIT " C "

3 Approval of minutes of previous meeting

Consideration and possible action on
Regular Meeting April 22, 2004

A motion was made by Mr. Oliveira to approve the minutes of the Regular Meeting of April 22, 2004; seconded by Ms. Breedlove; motion carried unanimously.

4 Speakers to Agenda Items and Public Discussion

There were no speakers.

5 Board Briefing

UTB/TSC and all that Jazz

Dr. Jose Martín, Provost and Vice President for Academic Affairs, introduced Dr. Terry Tomlin, Director of the Fine Arts Department and Associate Professor. Mr. Tomlin

narrated a video of the Jazz Band's trip to Washington D.C. where they performed at several of the city's famous landmarks. The band performed at Department of Justice, the Library of Congress, and the Smithsonian Institute. They also had the opportunity to tour the U.S. Capital, the Kennedy Center for the Performing Arts and other tourist attractions. The invitation to perform at our nation's capital came from Mr. Ben Reyna, Director of the U.S. Marshals Service. In route, the band made a stop in Nashville, Tennessee to tour a recording studio.

The Board of Trustees recognized the Jazz Band for all its accomplishments. Dr. Robles stated that he was very proud of Mr. Tomlin and the Jazz band for their success. In addition, Dr. Robles invited everyone to attend a fundraising to benefit the Fine Arts Department called "Music Under the Stars" which is scheduled for November 20, 2004.

6 SUJCD Board Policies

Consideration and possible action on Second Reading: Investment Policy

Dr. Ronnau, Vice President of Administration and Partnership Affairs, stated that the Public Funds Investment Act requires that the District's Investment Policy be reviewed annually.

A motion was made by Ms. Zimmerman to approve the amendment to the Investment Policy as presented; seconded by Ms. Breedlove; motion carried unanimously. EXHIBIT " D "

7 Business Affairs Partnership Committee

Ms. Rosemary Martinez, Vice President for Business Affairs, reported that although a quorum was not present, the members in attendance reviewed the following items:

Consideration and possible action on Substantial Completion for the Brownsville Economic Development Council Space at ITECC

Ms. Martinez reported that the BEDC project has been completed. She requested a motion to declare the building substantially completed to allow for final payment to JDS Construction.

A motion was made by Ms. Cardenas to approve the Substantial Completion for the Brownsville Economic Development Council Space at ITEC as presented; seconded by Ms. Breedlove; motion carried unanimously. Exhibit " E "

Consideration and Possible action on SUJCD Auditor Contract Request for Proposals

Ms. Martinez reported that the District requested proposals for auditor services and three proposals were received. The staff is recommending to contract with Long and Chilton, LLP for auditor services for Fiscal Year 2004 in the amount of \$29,860 with an option to renew for 2 years.

A motion was made by Dr. Robles to accept the SUJCD Auditor Contract Request for Proposals from Long and Chilton, LLP for auditor services for Fiscal Year 2004 in the amount of \$29,860 as presented; seconded by Ms. Cardenas; motion carried unanimously. Exhibit " F "

Report on items in the Silent Auction FY 2004

Ms. Martinez reported that Central receiving conducted an auction at ITECC. The items sold in auction were acquired through the ITECC purchase. Sales were approximately \$8,000.

No action was taken. Exhibit " G "

Presentation of 2004-2005 A & E Season

Ms. Susie Oliveira, Fort Brown Memorial Center Manager, presented the proposed 2004-2005 Arts & Entertainment Season (A&E). The proposed shows include *Marela Padron*, *Tangokinesis*, *Barnum on Ice*, *I Love You*, *Jimmy Dorsey Orchestra*, *Seven Brides*, *My One & Only*, & *Red Hot & Blue*.

Intermodal Transportation HUB for the Brownsville Urban System Presentation

Ms. Martinez reported that representatives from Brownsville Urban System (BUS) made a presentation to BAPC regarding the proposed Intermodal Transportation HUB plans. BUS is applying for a grant to fund this project. BUS is making their plans known to obtain support from the community.

UTB/TSC Budget Presentation for Fiscal Year 2004-2005

Ms. Martinez presented the proposed UTB/TSC Budget for Fiscal Year 2004 - 2005. She presented an overview of the major changes from last year's budget. A copy of the presentation is attached to these minutes. Exhibit " H "

SUJCD Budget Presentation for Fiscal Year 2004-2005

Dr. Ronnau presented the proposed SUJCD Budget for Fiscal Year 2004 - 2005. He stated that the budget is being presented for review only and that no action is requested at this meeting. The budget will be presented for action at the June meeting of the board. Dr. Ronnau reviewed major changes from last year's budget, along with accomplishments and goals. A copy of the budget presentation is attached to these minutes. **Exhibit " I "**

8 **Second Quarter Financial and Investment Reports**

Ms. Melba Sanchez, TSC District Comptroller, presented the Second Quarter Financial and Investment Reports. No action required.

9 **Physical Facilities Subcommittee**

Report

Mr. Campirano reported that the Physical Facilities Subcommittee of the Board of Trustees met on May 21, 2004. The committee reviewed the Fort Brown Memorial Golf Course Clubhouse plans. The plan calls for a 4,800 square feet facility to replace the current clubhouse. Mr. Campirano stated that the exterior elevations are in keeping with main campus architectural elements. The architect for this project is Gomez-Mendez-Saenz. Anticipated scheduled completion is November 2004.

10 **Academic Affairs Partnership Committee**

Report

Dr. Robles reported that the Academic Affairs Partnership Committee met on May 20, 2004. The following items were discussed during the meeting.

Consideration and possible action on Historical Building Restoration Institutional Award

Dr. Robles reported that Mr. Pat Wade, Chair of the Undergraduate Curriculum Committee, made a presentation on the new Historical Building Restoration Institutional Award, a two-semester program to teach the skills needed for historical restoration. Classes will also be available to community members interested in restoration courses for personal enrichment. Dr. Robles stated that as the sustainability of this award program is verified, the university intends to establish a regular Level-1 certificate specialization within the Building Trades Program. This item is being presented to the Board to request its support for the program.

A motion was made by Dr. Robles to support the Historical Building Restoration Institutional Award as presented; seconded by Ms. Breedlove; motion carried unanimously. Exhibit "C" J

Dr. Robles also reported the following:

- An Environmental Responsibility Committee was formed by members of the Academic Senate to review issues related to environmental sustainability. The Academic Senate has adopted a resolution suggesting a strong emphasis on environmental responsibility by our institution and will to report this issue to the TSC Board in the future.
- The nursing program accreditations and site reviews in the School of Health Sciences include Licensed Vocational Nursing, Associate Degree Nursing, Bachelor of Science in Nursing, and Master of Science in Public Health.
- Project FIND, Fellowship of International Nursing Development, is a program that provides training to nursing students who have earned a nursing degree in Mexico to prepare them for the U.S. Licensing Board Examinations.

11 Institutional Effectiveness Partnership Committee

Report

Ms. Dolly Zimmerman reported that Institutional Effectiveness Partnership Committee met on May 18, 2004. Although, there was not a quorum, the committee reviewed and discussed the data presented by staff.

The four measures reviewed were Student Needs and Satisfaction, Resources to Support Teaching and Learning, Program Expansion and Appropriateness, and Community Awareness of UTB/TSC.

12 Construction Report

Dr. Ronnau reported the following:

- Landscaping improvements were completed in front of Gorgas Hall and the pedestrian circle on The Paseo.
- The Physical Plant Department has been working on the Adaptive Lab in the Lightner Center, the Upward Bound Offices at Tandy and the sidewalk connecting The Village at Fort Brown to the campus.
- Renovation continues for the Auto Body Shop at ITECC.

Dr. Wayne Moore, Special Assistant to the President reported the following:

- Work continues on schedule at the Education and Business Complex.
- The Praxedis Orive, Jr. Technical Training Center is also on schedule.

13 President's Report

Dr. García reported the following:

- The Texas Higher Education Coordinating Board Division of Participation and Success recently awarded two grants to professors in the School of Education: Dr. Paula Parson and Dr. Bobbette Morgan
- The Texas Commission on Environmental Quality recognized Dr. Reynaldo Ramirez, Jr. interim chair of the Department of Curriculum and Instruction in the School of Education for exceptional leadership and commitment he brought to the Teaching Environmental Science Course.
- The TSC Distinguished Guests Ceremony in May 2004 was a success. During the ceremony Mrs. Cardenas was recognized as the Distinguished Alumnus and Mr. Terry Tomlin as the Chancellor's Outstanding Teaching Award Recipient. In addition, the University conferred Professor Emeritus status for Dr. Judith Walton from the School of Education and Dr. Edna Garza-Escobedo from the School of Health Sciences.
- The UTB/TSC Guitar Ensemble Festival reached a national ranking. The festival hosted 20 ensembles from California, Texas and Florida who competed in levels ranging from elementary, university and professional groups. The sponsors included the Brownsville Society for the Performing Arts, Patron of the Arts, Dr. Roberto Robles, and others. Dr. García congratulated Dr. Michael Quantz for the outstanding performance.

14 Proposed Meeting Dates

Board of Trustees Meetings:

June 24, 2004.

August 26, 2004

Partnership Committee Meetings:

BAPC - June 21, 2004

IEPC - June 15, 2004

15 Announcements

There were no announcements.

16 Administering of Oath of Office of Elected Members

The Honorable Janet Leal, County Court Law No. 1 - Judge, administered the Oath of Office for Ms. Rosemary Breedlove, Mr. Eduardo A. Campirano and Mr. Chester R. Gonzalez


Judge Leal stated it was a pleasure and honor to swear in Ms. Breedlove, Mr. Campirano and Mr. Gonzalez.

Ms. Breedlove stated that it has been an honor to serve on the Board for the last six years. She thanked the community for their trust and no opposition in the election.


Mr. Campirano expressed his gratitude to the community for keeping him for another term on the board. He stated that upper level opportunities would not exist without Texas Southmost College and added that the college exists because of the great educational needs of the area.

Mr. Gonzalez stated that not having opposition means that the community is happy with the job Ms. Breedlove, Mr. Campirano and himself are doing on the Board. He thanked his family and the administration faculty, staff and students of UTB/TSC for supporting the work of the College.

Adjournment



Mr. Chester Gonzalez
Chairman, Board of Trustees
Southmost Union Junior College District



Mr. Eduardo A. Campirano
Secretary Board of Trustees
Southmost Union Junior College District

NOTE: The tape of the Regular Board of Trustees meeting held on May 24, 2004, is on file at the District Office of the Southmost Union Junior College District. The master tape is on file at the UTB/TSC Media center. These minutes were taken and transcribed by Alma B. Solis. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KISD in cooperation with the Brownsville Independent School District.