



TEXAS SOUTHMOST COLLEGE DISTRICT

THE UNIVERSITY OF TEXAS AT BROWNSVILLE and TEXAS SOUTHMOST COLLEGE

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Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

January 13, 2009

The Board of Trustees of the Texas Southmost College District convened in open session on January 13, 2009, at 5:30 p.m., in the Board Room of Gorgas Hall, Texas Southmost College. Board members present were David Oliveira, Chair, Eduardo A. Campirano, Vice Chair, Dr. Roberto Robles, Secretary, Chester Gonzalez, René Torres and Adela G. Garza. Absent was Rosemary Breedlove. Also present was Dr. Juliet V. García, President of The University of Texas at Brownsville and Texas Southmost College.

Call to Order

The meeting was called to order by Chairman Oliveira at 5:30 p.m.

1. Announcements

UTB/TSC Chess Team

Chairman David Oliveira called on Dr. Juliet García, President, to make an announcement on the UTB/TSC Chess Team. Dr. García introduced Russell Harwood, Chess Program Director. He reported that the Chess Team competed on December 27-30, 2008, in Dallas, TX. He was proud to announce that although the team placed 10th last year, this year they competed and placed third among the Final 4 finalists. Among the finalists are top seeded UT Dallas, Stanford University, and University of Maryland. Mr. Harwood reported that the Chess Team will be competing in the President's Cup competition on April 3-5, 2009, at UT Dallas. In December 2009, UTB/TSC will host the Pan American Inter-Collegian Chess Championship at the Sheraton Hotel at South Padre Island, TX.

2. Speakers to the Items and Public Discussion

There were no speakers.

3. Acceptance of Gift and Resolution

Consideration and possible action on adoption of resolution naming The Arts Center Concessions The Habet Family Concessions

Dr. Ruth Ann Ragland, Vice President for Institutional Advancement, announced the acceptance of a gift from Kal and Gigi Habet. Dr. Ragland provided a brief biography of the donors noting that they have been community leaders in promoting education, community development, community service, and the fine arts in Brownsville. She then introduced Dr. and Mrs. Habet, who thanked the Board for the opportunity to make this important contribution. Mr. Oliveira read a resolution honoring the Habet family and presented the resolution and a framed portrait of The Arts Center to them and their family.

A motion was made by Dr. Robles to adopt the resolution naming The Arts Center Concessions, "The Habet Family Concessions," as presented. The motion was seconded by Mr. Gonzalez and carried unanimously. Exhibit "A"

4. Board Briefing

Dr. Jude Benavides and Dr. Elizabeth Heise Assistant Professors in the Department of Chemistry and Environmental Studies, provided a report on the campus recycling project entitled "Think Before You Throw." Dr. Benavides reported on Phase I of the project, which originated in a class project by Environmental Studies students in 2007. He noted how in Spring 2008, students and faculty members decided to become more proactive and make this a campus wide project. The committee began seeking external funding, through Wal-Mart and a Rusteberg Fellowship awarded to Dr. Heise which were used to finance the pilot project including cardboard and office paper. One hundred-thirty plastic bins were purchased and located in 100 sites around campus. Since that time, 4,500 lbs. of cardboard, 13,000 lbs. of office paper, and 1,000 lbs. of plastic bottles have been recycled on campus. Dr. Benavides concluded that the pilot project's objectives were met and it was time to expand.

Dr. Benavides then focused on Phase II of the project, stating its focus would be recycling of plastic bottles, which is the second largest waste stream component. He noted that Coca-Cola sells 250,000 plastic bottles on campus annually. The company supports the recycling effort and has donated 80 bins, which will be placed in strategic locations on campus. He also noted that we have signed a Memorandum of Understanding with Brownsville Scrap Paper, Inc., which will provide funds for student scholarships. Dr. Benavides stated that future goals for the recycling project include implementation of an Expansion Life Cycle

Assessment, which quantifies inputs and outputs, project self sustainability, and educating the community through outreach.

5. Executive Session

as provided by Government
Code, Chapter 551.072-551.072

Real Estate

Contract and resolution for purchase
of Fort Brown Villas Condominiums
Unit 2C, Type A, Building C, Phase II,
Brownsville, Texas

Legal Matters

The Board convened in Executive Session at 5:30 p.m.

The Board reconvened in Regular Session at 6:05 p.m.

6. Consideration and possible action on matters discussed in Executive Session

**Contract and resolution for purchase of
Fort Brown Villas Condominium Unit 2C, Type A, Building C,
Phase II, Brownsville, Texas**

A motion was made by Mr. Torres to approve the earnest money contract and resolution for the acquisition of Fort Brown Villas Unit 2C in the amount of \$40,000. The motion was seconded by Ms. Garza and carried unanimously. *Exhibit "B"*

7. Approval of Minutes of Previous Meeting

**Consideration and possible action on
Minutes of Regular Meeting on January 13, 2009**

A motion was made by Mr. Gonzalez to approve the Minutes of the Regular Meeting on January 13, 2009. The motion was seconded by Mr. Campirano and carried unanimously.

8. Physical Facilities Committee

Report

Chairman Oliveira called on Mr. Gonzalez to make the report. Mr. Gonzalez reported that the Physical Facilities Committee met on January, 12, 2009.

Consideration and possible action on purchase of a contract to install audio visual equipment controls for the REK Center.

Chairman Gonzalez reported that the first item discussed was the contract to install audiovisual equipment controls for the REK Center. He stated that Ms. Veronica Mendez, Assistant Vice President for Planning and Construction, informed the Committee that it is time to install audiovisual and sound equipment throughout the REK Center. A fully integrated audiovisual and sound equipment package is required in the facility and the scope of work includes the design and installation of a communications cabling system to support voice, high speed data communication, and limited broadband CATV services. The equipment will also support five classrooms, two conference rooms, and a computer lab.

Mr. Gonzalez reported that a request for proposals to design and install the equipment package was issued according to Texas Southmost College Board policies for purchasing bids. Proposals were received and evaluated on January 9, 2009. The committee evaluated two proposals, submitted by Visual Innovations Company of Austin, and by TAVCO of San Marcos. TAVCO is being recommended with a bid of \$98,344.11. Ms. Mendez is also recommending increasing the contingency fee by 5% on this project. The final cost of the project contract recommended is \$103,027.16.

A motion was made by Mr. Gonzalez to accept the proposal from TAVCO for the Audio Visual Equipment Controls for the REK Center in the amount of \$103,027.16 and authorize the Assistant Vice President for Planning and Construction to execute the contract. The motion was seconded by Mr. Campirano and carried unanimously. Exhibit "C"

Consideration and possible action extension of a contract with Broaddus and Associates Program Management Services for the Bond Projects.

A motion was made by Mr. Campirano to table this item. The motion was seconded by Ms. Garza and carried unanimously. Exhibit "D"

**Consideration and possible action on purchase of a contract
with Design Build Solutions for the Fort Brown Auditorium Roof.**

The next item discussed was the purchase of a contract with Design Build Solutions for the Fort Brown Auditorium roof. Mr. Allan Peakes informed the Committee that the Fort Brown Memorial Center roof is approximately 35 years old and in dire need of repair. Design Build Solutions, a Garland Company, has been sought to provide roof repair services through a TXMAS contract. This is the same company used on other roofing bond projects. The 21,240 square foot roof repair is estimated to cost \$328,106.

A motion was made by Mr. Gonzalez to accept the proposal from Design Build Solutions, a Garland Company, in the amount of \$328,106 and authorize the Assistant Vice President for Planning and Construction to execute the contract. The motion was seconded by Dr. Robles and carried unanimously. Exhibit "E"

**Consideration and possible action on purchase of a
contract with Design Build Solutions for the Oliveira Library Roof.**

The next item discussed was the purchase of a contract with Design Build Solutions for the Oliveira Library roof. Mr. Allan Peakes informed the Committee that the Oliveira Library roof is approximately 25 years old, and also in need of repair. Design Build Solutions, a Garland Company, has also been sought to provide roof repair services through a TXMAS contract. The 26,300 square foot roof repair is estimated to cost \$380,798

A motion was made by Mr. Gonzalez to accept the proposal from Design Build Solutions, a Garland Company, in the amount of \$380,798 and authorize the Assistant Vice President for Planning and Construction to execute the contract. The motion was seconded by Ms. Garza and carried unanimously. Exhibit "F"

9. First Quarter Financial Statements and investment Report

Ms. Melba Sanchez, Assistant Vice President for Finance, provided a report on the 1st Quarter Financial Statements and Investment Report for FY 2008-2009. No action was taken.

10. Construction Report

Dr. Pearson reported the following:

- Renovations at the Newman Center are progressing. New tiles with the original design are being installed, and the drywall and electrical wiring are

now completed. The suspended ceilings will be the new focus within the next month.

- Work on the Commandant's Quarter's is progressing with the help of Larry Lof. The lattice work on the rear structure is almost complete, as is the woodwork on the exterior of the structure. The building has been painted a dominant gray, which is a historical color with white detailing.
- Work on the Commissary Building is proceeding. The wooden beams are being sandblasted, which will create an elegant historical look. Glass panes are being installed. The old jail in the basement will become the focus of much work in the upcoming weeks.

Ms. Mendez reported the following:

- Work on the REK Center is progressing and the project is nearing completion. Installation of the 200 lockers, the tile in the bathrooms, special scorpion details on the courts, and final details in the dance and recital classrooms are nearing completion. The carpet in the offices is complete.
- Work at the ITEC is now complete. Students started classes in the newly renovated areas of the facility on January 12, 2009.
- The ceiling is installed at the New Library. The final plaster details and the brick installation are nearing completion. The brick on the Classroom Building is complete.
- Work on the Center of Early Childhood Studies is progressing. The roof is installed, and the siding for the casitas continues allowing the installation of the electrical and utilities wiring.
- The Arts Center balconies are now installed and fireproofing for the steel beams is complete.

11. President's Report

Dr. García reported the following:

UTB/TSC 14th Winter Commencement

Graduates earned 1,175 certificates and degrees during the University of Texas at Brownsville and Texas Southmost College's 14th Winter Commencement on Saturday, December 20, 2008, on Cardenas South Hall Lawn. More than 500 students participated in the event. This semester UTB/TSC celebrated its first master degree graduates in computer science and history. The commencement keynote speaker was Dr. Ruben Gallegos, a Texas Southmost College alumnus who was awarded the UTB/TSC Distinguished Alumni Award last spring.

Benazir Bhutto Endowment Started at UTB/TSC

A new scholarship at The University of Texas at Brownsville and Texas Southmost College honoring Benazir Bhutto has been established. The former prime minister

of Pakistan was our Distinguished Lecture Series speaker in 2004. Dr. Fitratullah Khan, Professor in the Computer and Information Sciences department and Director, of the ITNET, said that the KEEP Scholarship Endowment honors her beliefs in education, democracy and for peaceful resolution and international issues. The endowment currently stands at \$14,000 and is still receiving contributions. Dr. Khadim Hussain, a native of Pakistan and chairman of the emergency department at Valley Baptist Medical Center, leading Brownsville's Pakistani community in raising awareness and additional money for the endowment.

The 11th Annual “Kids at the Movies” event.

The UTB/TSC School of Health Sciences and BISD provided the 11th annual Day at the Movies for more than 1,000 of our area “special” kids. All of these school children have special physical or emotional disabilities. More than 40 of our Allied Health and Nursing students, faculty, and staff, assisted the busloads of BISD children who attended. This event supports the educational element of the Special Programs division of BISD, whose goal is to expose these special children to life experiences typical for most children

Join the Master Chorale in Rome in the spring

The public can join The University of Texas at Brownsville and Texas Southmost College Master Chorale when it heads to Italy this March. The tour is being offered as the vocal group travels from Sunday, March 15, through Sunday, March 22, to Assisi, Florence, Montecatini, Tuscany, Rome, Orvieto and Vatican City. Travel costs for the trip are about \$3,900 for single occupancy and \$3,200 for double occupancy. The price includes roundtrip airfare from Houston to Italy, hotel accommodations and guided tours as well as breakfast and dinner. Invited by the Office of the Vatican, the students will perform at St. Peter's Basilica in Rome for High Mass where they will sing during the introduction, offertory, and communion.

Nominations Requested for Distinguished Alumnus Award


The public is invited to submit names of candidates for the Distinguished Alumnus Award for The University of Texas at Brownsville and Texas Southmost College. Former students and graduates of UTB/TSC are eligible. Nomination forms can be obtained by calling the UTB/TSC Office of Development at (956) 882-4233, or by filling out the form online. The deadline to submit a nomination is Friday, Feb. 2, 2009. The recipients will be honored at Spring Commencement ceremonies in May.

12. Proposed Meeting Dates

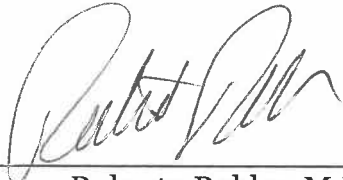
Thursday, February 19, 2009
Friday & Saturday,
February 20-21, 2009 –
Board Retreat
Thursday, March 26, 2009
Thursday, April 23, 2009
Thursday, May 21, 2009
Thursday, June 18, 2009

Adjournment

The meeting was adjourned by Chairman Oliveira at 7:10 p.m.



David G. Oliveira
Chairman, Board of Trustees



Roberto Robles, M.D.
Secretary, Board of Trustees

NOTE: The tape of the Regular Board of Trustees meeting held on January 13, 2009, is on file at the District Office of the Texas Southmost College District. The master tape is on file at the UTB/TSC Media center. These minutes were taken and transcribed by Gloria Miranda, Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.