



TEXAS SOUTHMOST COLLEGE DISTRICT
THE UNIVERSITY OF TEXAS AT BROWNSVILLE and TEXAS SOUTHMOST COLLEGE

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Joe G. Rivera
County Clerk
By
Hilda Perez, Deputy
Cameron County

Official Notice of the

**Texas Southmost College District
Regular Meeting**

**for
February 17, 2011**

Posted

February 14, 2011

AGENDA

Board of Trustees

Francisco G. Rendon

Chair

Roberto Robles, M.D.

Vice Chair

Adela G. Garza

Secretary

Trey Mendez

Robert A. Lozano, M.D., Ph.D.

David G. Oliveira

René Torres

UTB/TSC President

Juliet V. Garcia, Ph.D.

The Board of Trustees of the Texas Southmost College District will convene **Thursday, February 17, 2011, at 5:30 p.m.** in the The Arts Center Performance Hall at The University of Texas at Brownsville and Texas Southmost College, 80 Fort Brown, Brownsville, Texas 78520.

Call to Order

1 Announcements

**2 Speakers to Agenda Items and
Public Discussion**

**3 Approval of Minutes of
Previous Meeting**

Consideration and possible action on:

Regular Meeting, January 20, 2011

4 Executive Session

as provided by Government Code, Chapter 551.071, 551.072 and 551.074.

Legal Matters

Consultation with District Counsel Regarding the Contracting of an Educational Partnership Model with the Board of Regents of the University of Texas System where we have Two Autonomous Institutions with Separate Governance and Contracts for Facilities and Certain Staff Services

Consultation with District Counsel Regarding the Adoption of a Resolution Concerning the Formation by the University of Texas System and Texas Southmost College of a Single Institution of Higher Education

Real Estate

Contract and Resolution for Purchase of Lots 5-6, Block 12 Colonia Alta Vista Addition, Brownsville, Texas

Personnel Matters

Discussion of Candidates for Appointment to the Transition Team

Discussion of Candidates for the Executive Director Position

5 Consideration and possible action on matters discussed in Executive Session

Legal Matters

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Consultation with District Counsel
Regarding the Adoption of a Resolution
Concerning the Formation by the
University of Texas System and Texas
Southmost College of a Single
Institution of Higher Education

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Contract and Resolution for Purchase of
Lots 5-6, Block 12 Colonia Alta Vista
Addition, Brownsville, Texas

Personnel Matters

Discussion of Candidates for
Appointment to the Transition Team

Discussion of Candidates for the
Executive Director Position

6 Audit Committee

Consideration and possible action on:

Report

Acceptance of Comprehensive Annual
Financial Report and Audit for Texas
Southmost College District for FY
ending August 31, 2010

7 Consulting Services

Consideration and possible action on:

Entering a Contract with a Consultant
to Join the TSC Transition Team

8 Proposed Meeting Dates

Board Meetings:

Thursday, March 24, 2011

Thursday, April 28, 2011

Thursday, May 19, 2011

Thursday, June 23, 2011

Adjournment

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.

Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

January 20, 2011

The Board of Trustees of the Texas Southmost College District convened in open session on January 20, 2011, at 5:30 p.m., in the Board Room of Gorgas Hall at The University of Texas at Brownsville and Texas Southmost College. Board members present were Francisco G. Rendon, Chair; Dr. Roberto Robles, Vice Chair; Adela G. Garza, Secretary; Trey Mendez; Dr. Robert A. Lozano; David Oliveira and René Torres. Dr. Juliet V. García, President of The University of Texas at Brownsville and Texas Southmost College was absent. Dr. Alan Artibise, Provost of The University of Texas at Brownsville and Texas Southmost College was present representing Dr. García.

Call to Order

The meeting was called to order by Chairman Rendon at 5:40 p.m.

1. Announcements

There were no announcements.

2. Speakers to Agenda Items and Public Discussion

There were no speakers.

3. Approval of Minutes of Previous Meeting

Consideration and Possible Action on Approval of Minutes of the Regular Meeting on December 8, 2010

A motion was made by Mr. Mendez to approve the Minutes of the Regular Meeting on December 8, 2010 as presented. The motion was seconded by Dr. Lozano and carried unanimously.

4. Physical Facilities Committee

Report

Mr. Rendon called on Mr. Oliveira to give the report. He reported that the Physical Facilities Committee was not able to meet on Wednesday, January 19, 2011 as planned. There were two items on the PFC agenda for consideration. The first item was a report on the ITECC Leasing Process from Mr. Irv Downing. The item will be presented at the February 2011 meeting.

The second item was: Consideration and possible action on approval of a proposal for locating an IDEA Academy Campus at the ITEC Center. In attendance was JoAnn Gama, Chief Operating Officer, Matt Randazzo, Chief Growth Officer, David Merrill, Board Chairman and Andrew Stanton, Construction Project Manager. Mr. Oliveira called on Mr. Merrill to address the Board. He called on Mr. Randazzo and Ms. Gama to give a presentation to the Board. They stated that a partnership between Texas Southmost College (TSC) and IDEA Public Schools will strengthen the PK-20 pipeline in Brownsville and provide TSC with an annual recruiting class of college-ready high school graduates. IDEA students will benefit from a close collaboration with an institution of higher education, perhaps have access to dual enrollment opportunities, and enjoy the social and cultural opportunities that TSC provides to its students. In short, collaboration between these two institutions is mutually beneficial as they work toward a common goal of strengthening our community. To fulfill this mission, IDEA Public Schools requests that TSC consider leasing ITECC land and interior space to IDEA Academy for its second Brownsville campus. IDEA proposes to improve approximately 100,000 sq. ft. of interior space and improve approximately 6 acre tract of existing parking lot. The improvements include classrooms, laboratories, dining and recreational facilities.

Consideration and Possible Action on Approval of a Proposal for Locating an IDEA Academy

A motion was made by Mr. Oliveira to authorize legal counsel to develop a lease agreement with IDEA Schools to construct a campus at the ITEC Center as presented. The motion was seconded by Mr. Torres and carried unanimously. *Exhibit "A"*

5. Executive Session

as provided by Government Code, Chapter 551.071 and 551.074.

The Board convened in Executive Session at 6:13 p.m.

The Board reconvened in Regular Session at 7:15 p.m.

6. Consideration and Possible Action on Matters Discussed in Executive Session

Consultation with District Counsel Regarding the Educational Partnership Agreement with the Board of Regents of University of Texas System

No action was taken.

Discussion of Candidates for Appointment to the Transition Team

No action was taken.

Discussion of Candidates for the Executive Director Position

No action was taken.

7. Financial Analysis

Consideration and Possible Action on Entering a Contract with a CPA to Conduct a Financial Analysis for the District

A motion was made by Mr. Torres to table the item entering a contract with a CPA to conduct a Financial Analysis for the District. The motion was seconded by Mr. Oliveira and carried unanimously.

8. Board Policy

Consideration and Possible Action on First Reading Board Policy –III.A – Board Authority; IV.B – Employment of Personnel

Mr. Rendon called on Daniel Rentfro, TSC District Attorney to present this item. Mr. Rentfro mentioned that the Board approved to advertise for the Executive Director position. The Executive Director did not exist in the policy. There are two policies that will create the position and would transfer the duties of the Vice President for Partnership Affairs to the Executive Director position. Neither position is currently filled.

A motion was made by Mrs. Garza to approve the First Reading Board Policy – III.A – Board Authority; IV.B – Employment of Personnel. The motion was seconded by Mr. Mendez and carried unanimously. Exhibit "B"

9. Proposed Meeting Dates

Thursday, February 17, 2011

Thursday, March 24, 2011

Thursday, April 28, 2011

Thursday, May 19, 2011

Thursday, June 23, 2011

Adjournment

The meeting was adjourned by Chairman Rendon at 7:20 p.m.

Mr. Francisco G. Rendon
Chairman, Board of Trustees

Ms. Adela G. Garza
Secretary, Board of Trustees

NOTE: The tape of the Regular Board of Trustees meeting held on January 20, 2011, is on file at the District Office of the Texas Southmost College District. The master tape is on file at UTB/TSC Media Services. These minutes were taken and transcribed by Max E. Roca, Administrative Secretary. Video taping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.



TEXAS SOUTHMOST COLLEGE DISTRICT

BOARD AGENDA REQUEST FORM

Department/Division: Finance Office/TSC	Board Meeting Date: February 17, 2011
Agenda Item: Comprehensive Annual Financial Report (CAFR) and Audit	
Rationale/Background: The Texas Higher Education Coordinating Board (THECB) issues a manual for various reporting requirements including the annual financial report (AFR), in an effort to promote consistent and uniform reporting amongst Texas public community and junior colleges. The CAFR meets the requirements of the THECB and is presented along with the audit results for acceptance. Upon acceptance, the bound and audited financial statements will be distributed to the various agencies listed in the THECB manual.	
Recommended Action: Staff recommends that the Board accept the attached CAFR and Audit for Fiscal Year 2010.	
Fiscal Implications:	Budgeted Item: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A If no, explain:
Attachments (List): Texas Southmost College District Comprehensive Annual Financial Report Year Ended August 31, 2010	

FOR OFFICE USE ONLY:
Board Action: Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Tabled for action on: _____
Certified by: _____ Title: _____ Date: _____