



Board of Trustees

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Reynaldo García, DDS
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Ramon Champion Hinojosa
Ruben Herrera

TSC President
Lily F. Tercero, Ph.D.

Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

May 18, 2016

The Board of Trustees of the Texas Southmost College District convened in open session on May 18, 2016, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Francisco G. Rendon, Chair; Trey Mendez, Vice Chair; Dr. Reynaldo García; Adela G. Garza; Ramon Champion Hinojosa; and Art Rendon. Absent was Ed Rivera, Secretary. Also present was Dr. Lily F. Tercero, President of Texas Southmost College.

1. Call to Order

The meeting was called to order by Chairman Rendon at 5:30 p.m.

2. Speakers to Agenda Items and Public Discussion

There were no speakers.

3. Mission Statement

Chairman Rendon read the mission and role and scope for Texas Southmost College District as follows:

Mission:

Transforming our communities through innovative learning opportunities.

Role and Scope:

Texas Southmost College's mission is guided by our commitment to provide:

- University transfer, career, and technical programs leading to an associate degree or certificate along with courses specializing in college preparatory and

developmental education, workforce training, adult literacy, and continuing education to support the evolving needs of citizens, industry, and economic development initiatives within Cameron and Willacy Counties.

- High-quality instruction and learning opportunities in the classroom, online, and through other delivery methods; a supportive and innovative faculty and staff; appropriate technology, equipment, and learning resources; and advising and assessment services to promote transfer to a four-year baccalaureate institution, entry or advancement in the workforce, or lifelong learning.
- A learning-centered, service-oriented environment that celebrates diversity and inclusion; facilitates growth and development; fosters social responsibility, critical thinking, communication, and innovation; and empowers and engages students, faculty and staff to achieve personal and professional goals.
- Institutional effectiveness that embraces individual accountability, data-informed decision making, change, and an unending pursuit of excellence.

4. President's Report

Chairman Rendon called on Dr. Tercero to give the report. Dr. Tercero announced new employees: Cristina Madrid, Coordinator of Risk Management, Business Services; Aida Garza, Financial Aid Specialist, Financial Aid; and Yokebed Valdez, Child Development Specialist, Child Care Center. She announced employees with new positions: Juana Graciela Hernandez, Senior Accounting Clerk, Business Services and Nilda Mora, Administrative Assistant, Purchasing and Records Retention.

Dr. Tercero announced that she has been asked to serve as a faculty member of the National Community College Hispanic Council's Leaders Fellows Program. She stated that the National Community College of Hispanics Council is an affiliate council of the American Association of Community Colleges a national association for community colleges since 1985 and have been preparing and supporting Hispanics for leadership positions in community colleges across the United States. She said she was honored and humbled.

5. Consideration and Approval of Minutes of Previous Meetings

Consideration and Approval of Minutes of the Regular Meeting of April 28, 2016

A motion was made by Mr. Mendez to approve the Minutes of the Regular Meeting of April 28, 2016, as presented. The motion was seconded by Mr. Hinojosa and carried unanimously.

6. Consideration and Approval on Adopting a Resolution on Naming the Recreation Center

Consideration and Approval on Adopting a Resolution on Naming the Recreation Center

A motion was made by Dr. García to table the item on Adopting a Resolution Naming the Recreation Center. The motion was seconded by Mr. Mendez and carried unanimously. *Exhibit "A"*

7. Consideration and Approval of the following Local Policy:

Section B, Local Governance:

a. BBF Ethics

Consideration and Approval of the Local Policies as presented

Chairman Rendon called on Dr. Tercero to present the item. She stated that this is a new policy for the board as part of the governance, BBF Ethics. She said that it is a policy that Texas Association of School Boards (TASB) recommends as a local policy for governing boards.

A motion was made by Mr. Hinojosa to table the item on Adopting the Local Policy, as presented. The motion was seconded by Mrs. Garza. Mr. Hinojosa, Mrs. Garza and Dr. García voted aye. Mr. A. Rendon, Mr. Mendez, and Mr. F. Rendon voted nay. Motion did not pass.

A motion was made by Mr. A. Rendon to Approve the Local Policy, BBF Ethics, as presented. The motion was seconded by Mr. Mendez. Mr. A. Rendon, Mr. Mendez, Mr. F. Rendon, and Dr. García voted aye. Mr. Hinojosa and Mrs. Garza voted nay. *Exhibit "B"*

Mrs. Garza stated that this policy will need to be brought back to the board for final approval given that two board members voted against the motion.

Chairman Rendon agreed that if you don't have a 2/3 vote it will need to be brought back to the Board for approval.

8. Executive Session as provided by Government Code, Chapter 551.071 and 551.072.

The Board did not convene in Executive Session; Mr. Frank Perez, TSC Board Attorney, announced there were no items to discuss.

9. Consideration and possible action on matters discussed in Executive Session

**Consultation with Attorney on
Pending or Contemplated Litigation, Section
551.071, Texas Government Code.**

No action was taken.

**Consultation with Attorney on
Pending Real Estate Issues, Section
551.072, Texas Government Code.**

No action was taken.

10. Consideration and Approval of Canvassing the Results of the Texas Southmost College District Election

**Consideration and Approval of Canvassing the
Results of the Texas Southmost College District Election**

Chairman Rendon called on Mr. Chrnko-Salas to present the item. Mr. Chrnko-Salas presented the election results for the TSC District Trustee election held on May 7, 2016, for Places 3, 4 and 5. Mr. Chrnko-Salas announced that Trey Mendez was duly elected to Place 4 with 4,289 votes and Ruben Herrera was duly elected to Place 5 with 4,711 votes. All candidates must receive majority of votes cast.

A motion was made by Mrs. Garza to Approve the Canvassing of Results of the Texas Southmost College District Election, as presented. The motion was seconded by Mr. Hinojosa and carried unanimously.
Exhibit "C"

11. Consideration and Approval of Order Declaring Results of the Texas Southmost College District Election

**Consideration and Approval of Order Declaring
Results of the Texas Southmost College District Election**

Chairman Rendon called on Mr. Chrnko-Salas to present the item. Mr. Chrnko-Salas presented the Order Declaring Results of the Texas Southmost College District Election held on May 7, 2016. Mr. Chrnko-Salas announced that Tony Zavaleta and Evelyn Cantu must engage in a run-off election for Place 3.

A motion was made by Dr. García to Approve the Order Declaring Results of the Texas Southmost College District Election, as presented. The motion was seconded by Mr. Mendez and carried unanimously.

The motion was amended by Mr. Mendez to change the date to June 18th on the Approval the Order Declaring Results of the Texas Southmost College District Election. The motion was seconded by Mrs. Garza and carried unanimously. Exhibit "D"

12. Consideration and Approval of the Notice and Order of the Runoff Election

Consideration and Approval of the Notice and Order of the Runoff Election

Chairman Rendon called on Mr. Chrnko Salas to present the item. Mr. Chrnko Salas stated that as per the Election Code, political subdivisions are required to publish a notice and order of election on or before the 21st day before the election. For the June 18, 2016 election, this date would be on or before Monday, May 23, 2016. The notice and order includes the type and date of election; the location of each polling place; hours the polls are open; location of each early voting place; dates and hours for early voting; and the early voting clerk's mailing address. As per the Election Contract with the Cameron County Elections Administrator, the notice and order proposes 20 polling locations for General Election Day and 6 early voting sites.

The notice and order will be published in the Brownville Herald, Los Fresnos News, Port Isabel – South Padre Island Press, and the San Benito News on or before Monday, May 23, 2016. The notice will be published in English and Spanish as required by law.

A motion was made by Mrs. Garza to Approve the Notice and Order of the Runoff Election, as presented. The motion was seconded by Mr. Hinojosa. The agenda item was discussed by the board.

The motion was amended by Mrs. Garza to Approve the Notice and Order of the Runoff Election for Election Date of June 18th. The motion was seconded by Dr. García and carried unanimously. Exhibit "E"

13. Consideration and Approval of Setting Date and Time for Drawing for Place on Ballot**Consideration and Approval of Setting
Date and Time for Drawing for Place on Ballot**

Chairman Rendon called on Mr. Chrnko Salas to present the item. He stated as required by Texas Election Code Chapter 52. Ballot Form, Content, and Preparation, Sec. 52.094. Name of Candidates, the order of a candidate name on a ballot shall be determined by a drawing. The District must set a time and date for the drawing to take place. Staff recommends holding a drawing on May 19th at 11:00 a.m. at the Gorgas Board Room.

A motion was made by Mrs. Garza to Approve the Setting Date and Time for Drawing Place on Ballot, on May 19th, 11:00 a.m., at the Gorgas Board Room, as presented. The motion was seconded by Mr. Hinojosa and carried unanimously. *Exhibit "F"*

14. Consideration and Approval of Resolution Honoring Francisco G. Rendon for his Years of Service**Consideration and Approval of Resolution
Honoring Francisco G. Rendon for his Years of Service**

The Board of Trustees honored Mr. Rendon for his years of service to Texas Southmost College District as a Trustee. On behalf of the Board a resolution was presented for his years of service.

A motion was made by Dr. García to Approve the Resolution Honoring Francisco G. Rendon for his Years of Service, as presented. The motion was seconded by Mr. Mendez and carried. Mr. F. Rendon abstained. Motion passed. *Exhibit "G"*

15. Proposed Meeting Dates

Thursday, June 23, 2016
Regular Board Meeting
Thursday, July 21, 2016
Regular Board Meeting

16. Administering the Oath of Office to Elected Members

Chairman Rendon announced the swearing in of three members of the Board of Trustees of the Texas Southmost College District, Mr. Trey Mendez, Place 4 and Mr. Ruben Herrera, Place 5.

Mr. Mendez was sworn into office by the Secretary of the State, Carlos Cascos. Mr. Herrera was sworn into office by the Honorable Judge Janet Leal.

The Oath of Office was signed by Mr. Mendez and Mr. Herrera.

Adjournment

The meeting was adjourned by Chairman Rendon at 6:29 p.m.

NOTE: The tape of the Regular Board of Trustees meeting held on May 18, 2016, is on file at the District Office of the Texas Southmost College District. The master tape is on file at TSC Media Services. These minutes were taken and transcribed by Max E. Roca, Senior Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.