



Board of Trustees

Adela G. Garza
Chair

Trey Mendez, J.D.
Vice Chair

Ruben Herrera, J.D.
Secretary

Reynaldo García, DDS

Ramon Champion Hinojosa

Art Rendon

Tony Zavaleta, Ph.D.

TSC Interim President

Mike Shamon

Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

June 27, 2016

The Board of Trustees of the Texas Southmost College District convened in open session on June 27, 2016, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Trey Mendez, Vice Chair; Dr. Reynaldo García; Adela G. Garza; Ramon Champion Hinojosa; Ruben Herrera and Art Rendon. Absent was Ed Rivera, Secretary. Also present was Dr. Lily F. Tercero, President of Texas Southmost College.

1. Call to Order

The meeting was called to order by Vice Chairman Mendez at 5:35 p.m.

2. Recognition of Mr. Francisco Rendon and Mr. Ed. Rivera for their Years of Service to the Board

Vice Chairman Mendez presented an engraved gavel for Mr. F. Rendon for his years of service as TSC Chairman and presented a plaque to Mr. Rivera for his years of service. Fellow board members gave thanks to Mr. F. Rendon and Mr. Rivera for their years of service. Dr. Tercero also thanked Mr. F. Rendon and Mr. Rivera for their years of service.

3. Consideration and Approval of Canvassing the Results of the Texas Southmost College District Runoff Election

Consideration and Approval of Canvassing the Results of the Texas Southmost College District Runoff Election

Vice Chairman Mendez called on Mr. Chrnko-Salas to present the item. Mr. Chrnko-Salas presented the election results for the TSC District Trustee election held on June 18, 2016, for Place 3. Mr. Chrnko-Salas announced that Tony Zavaleta was duly elected to Place 3 with 1,287 votes.

A motion was made by Mr. Herrera to Approve the Canvassing of Results of the Texas Southmost College District Runoff Election, as presented. The motion was seconded by Mr. A. Rendon and carried unanimously. *Exhibit "A"*

4. Consideration and Approval of Order Declaring Results of the Texas Southmost College District Runoff Election

Consideration and Approval of Order Declaring Results of the Texas Southmost College District Runoff Election

Vice Chairman Mendez called on Mr. Chrnko-Salas to present the item. Mr. Chrnko-Salas presented the Order Declaring Results of the Texas Southmost College District Runoff Election held on June 18, 2016.

A motion was made by Mr. Herrera to Approve the Order Declaring Results of the Texas Southmost College District Runoff Election, as presented. The motion was seconded by Mr. Hinojosa and carried unanimously. *Exhibit "B"*

5. Administering the Oath of Office to Elected Member

Vice Chairman Mendez announced the swearing in of one member of the Board of Trustees of the Texas Southmost College District, Dr. Tony Zavaleta, Place 3.

Dr. Zavaleta was sworn into office by the Honorable Judge Ben Neece.

The Oath of Office was signed by Dr. Zavaleta.

The Board recessed at 6:04 p.m. for a reception.

The Board reconvened in Regular Session at 7:06 p.m.

6. Speakers to Agenda Items and Public Discussion

Vice Chairman Mendez called on Mr. Gene Fernandez, Brownsville Historical Association. Mr. Fernandez stated that he has received an inventory for the John Hunter Room Collection. He wanted to thank the Board for their continued support.

7. Mission Statement

Vice Chairman Mendez read the mission and role and scope for Texas Southmost College District as follows:

Mission:

Transforming our communities through innovative learning opportunities.

Role and Scope:

Texas Southmost College's mission is guided by our commitment to provide:

- University transfer, career, and technical programs leading to an associate degree or certificate along with courses specializing in college preparatory and developmental education, workforce training, adult literacy, and continuing education to support the evolving needs of citizens, industry, and economic development initiatives within Cameron and Willacy Counties.
- High-quality instruction and learning opportunities in the classroom, online, and through other delivery methods; a supportive and innovative faculty and staff; appropriate technology, equipment, and learning resources; and advising and assessment services to promote transfer to a four-year baccalaureate institution, entry or advancement in the workforce, or lifelong learning.
- A learning-centered, service-oriented environment that celebrates diversity and inclusion; facilitates growth and development; fosters social responsibility, critical thinking, communication, and innovation; and empowers and engages students, faculty and staff to achieve personal and professional goals.
- Institutional effectiveness that embraces individual accountability, data-informed decision making, change, and an unending pursuit of excellence.

8. President's Report

Vice Chairman Mendez called on Dr. Tercero to give the report. Dr. Tercero announced new employees: Michael Doñes, Instructional Technologist, Educational Technology and Curricular Innovation; Cassandra Elizondo, Admissions Specialist, Student Services; Alberto Vasquez, Adjunct Instructor, Respiratory Care Science, Allied Health; Sally Vela, Administrative Accounting Clerk, Business Services; and Elsa Quintero, Administrative Assistant, Association Degree Nursing. She announced an employee with new position: Isidro Ramiro Ramos, Building Maintenance Worker, Physical Plant and Facilities.

Dr. Tercero announced that one of the local businesses, Brownsville Toyota, donated equipment for TSC Automotive Technology Program. She stated that this will enhance the student's learning environment. She appreciated their contribution and support of the College. She called Mr. Rolando Uresti, Instructor, to provide further details of the donated equipment. Mr. Ricardo Garcia, Brownsville Toyota was not able to join the meeting.

Dr. Tercero stated since TSC has been awarded separate accreditation as a separate entity by the Southern Association of Colleges and Schools Commission on Colleges in December, one of the important transitioning efforts is the College's relationship with the U.S. Veterans Administration and the Texas Veterans Commission. TSC submitted a new application to the Veterans Education Program of the Texas Veterans Commission, which is responsible for approval of veteran-related education and training programs in Texas, on behalf of the U.S. Veterans Administration. The Texas Veterans Commission conducted a visit on June 4, 2016, and following the visit approved TSC's application. Dr. Tercero thanked the staff who assisted, including Maricela Rodriguez, Coordinator for Veteran and Military Services.

9. Consideration and Approval of the Election of Officers of the Board of Trustees: Chair, Vice Chair, and Secretary

**Consideration and Approval of Election of Officers
of the Board of Trustees: Chair, Vice Chair and Secretary**

Vice Chairman Mendez opened the floor for nominations and discussions for the election of officers. Mr. Hinojosa made a nomination for Mrs. Garza to serve as Chair, Mr. Mendez to serve as Vice Chair and Mr. Herrera to serve as Secretary.

A motion was made by Mr. Hinojosa to Approve the Election of Officers for Chair, Mrs. Garza; Vice Chair, Mr. Mendez; and Secretary, Mr. Herrera, as nominated. The motion was seconded by Mrs. Garza and carried. Dr. García opposed. Motion passed.

10. Consideration and Approval of Minutes of Previous Meeting

**Consideration and Approval of Minutes of
the Regular Meeting of May 18, 2016**

A motion was made by Mr. Herrera not to approve the Minutes of the Regular Meeting of May 18, 2016, as presented. Due to the fact that the minutes do not reflect the board deliberation. The motion was seconded by Dr. Zavaleta for discussion.

A motion was amended by Mr. Herrera to Approve the Minutes to reflect the deliberation from the Board for item number 7 of the Regular Meeting of May 18, 2016. The motion was seconded by Dr. Zavaleta and carried. Mr. A. Rendon and Dr. García voted nay. Mrs. Garza, Mr. Mendez, Mr. Herrera and Dr. Zavaleta voted yay. Motion passed.

11. Discussion and Possible Action on Standing Committees of the Board

Discussion and Possible Action on Standing Committees of the Board

Chair Mrs. Garza opened the floor for discussions for the Standing Committees of the Board. Dr. Zavaleta suggested the following standing committees: Budget/Finance Committee, Strategic Planning Committee, Academic Affairs Committee, Student Affairs Committee, Development Committee, and Executive Committee. Mr. Mendez suggested the Presidential Advisory Committee and for the Board to appoint community members. Dr. Tercero stated that the Presidential Advisory Committee should be established by the president.

A motion was made by Mr. Mendez to establish Budget/Finance Committee, Strategic Planning Committee, Academic Affairs Committee, Student Affairs Committee, Development Committee, Executive Committee, and a Presidential Advisory Committee. The motion was seconded by Dr. Zavaleta and carried. Dr. García voted against. Motion passed. *Exhibit "C"*

12. Report on the Second Quarter Financial Statements and Investment Report for Fiscal Year 2016

Chair Mrs. Garza called on Mr. Pecero to present the item. Mr. Pecero stated that the reports are provided for informational purposes only, and no action is required by the Board. *Exhibit "D"*

13. Executive Session as provided by Government Code, Chapter 551.071 and 551.072.

The Board convened in Executive Session at 7:49 p.m.

The Board reconvened in Regular Session at 8:29 p.m.

14. Consideration and possible action on matters discussed in Executive Session

Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071, Texas Government Code.

No action was taken.

Consultation with Attorney on Pending Real Estate Issues, Section 551.072, Texas Government Code.

A motion was made by Mr. Mendez to not Exercise the Right of First Refusal on the Property that was discussed and to have the Counsel advice the Entity about the Right of First Refusal. The motion was seconded by Mr. A. Rendon and carried unanimously.

15. Proposed Meeting Dates

- Thursday, July 28, 2016**
Regular Board Meeting
Special Board meeting – Budget Workshop
- Thursday, August 4, 2016**
Special Board Meeting – Budget Workshop
- Thursday, August 11, 2016**
Special Board Meeting –
(First Reading of Budget)
Special Board Meeting – Tax Rate
- Monday, August 22, 2016**
Special Board Meeting – Tax Rate
(1st Public Hearing, if needed)
- Thursday, August 25, 2016**
Special Board Meeting – Tax Rate
(2nd Public Hearing, if needed)
- Wednesday, August 31, 2016**
Regular Board Meeting – (Second Reading of Budget, Adoption of the Budget, Adoption of Tax Rate)

Adjournment

The meeting was adjourned by Chair Mrs. Garza at 8:34 p.m.

NOTE: The tape of the Regular Board of Trustees meeting held on June 27, 2016, is on file at the District Office of the Texas Southmost College District. The master tape is on file at TSC Media Services. These minutes were taken and transcribed by Max E. Roca, Senior Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.