



Board of Trustees

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TSC Interim President

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Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

August 1, 2016

The Board of Trustees of the Texas Southmost College District convened in open session on August 1, 2016, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Adela G. Garza, Chair; Trey Mendez, Vice Chair; Ruben Herrera, Secretary; Dr. Reynaldo García; Ramon Champion Hinojosa and Art Rendon. Also present was Dr. Lily F. Tercero, President of Texas Southmost College.

1. Call to Order

The meeting was called to order by Chair Mrs. Garza at 5:34 p.m.

2. Speakers to the Agenda and Public Discussion

Chair Mrs. Garza called on Mr. John Feist, Community Member. He gave his concerns regarding the Margarita de Luna Hinojosa endowment that has not been utilized for the past three years after it was transferred from the UT System.

3. President's Report

Chair Mrs. Garza called on Dr. Tercero to give the report. Dr. Tercero announced new employees: Marcela Juarez, Payroll Specialist, Business Services; Osvaldo Padilla, Inventory Clerk, Business Services; Jorge Alberto Lira, Grounds Maintenance Worker, Physical Plant and Facilities; and Adriana Charles, Administrative Assistant, Human Resources.

Dr. Tercero announced that she was reappointed to the Commission on Colleges Readiness of the American Association of Community Colleges. She stated it is an honor to serve on the national commission. She also announced that on Saturday, TSC will be hosting a Scorpion Saturday, a Financial Aid and Enrollment event between 9 a.m. to 4 p.m. at the Oliveira Student Services Center.

4. Consideration and Approval of Minutes of Previous Meeting

Consideration and Approval of Minutes of the Regular Meeting of May 18, 2016, Special Meeting of June 22, 2016 and the Regular Meeting of June 27, 2016

A motion was made by Mr. Mendez to Approve the Minutes of the Regular Meeting of May 18, 2016, as presented. The motion was seconded by Mr. Herrera and carried. Dr. Zavaleta abstained. Motion passed.

A motion was made by Mr. Herrera to table the Minutes of the Special Meeting of June 22, 2016 and the Regular Meeting of June 27, 2016. The motion was seconded by Mr. Rendon and carried unanimously.

5. Report from the Financial Advisor

Chair Mrs. Garza called on Dr. Tercero to present the item. Dr. Tercero introduced Mr. Noe Hinojosa, President of Estrada Hinojosa & Company, Inc. Mr. Hinojosa gave an overview of the College's District debt. *Exhibit "A"*

6. Update on TSC's Substantive Change Prospectus to Offer 50 Percent or More of at Least One Program's Credits at an Existing Off-Campus Instructional Site

Chair Mrs. Garza called on Dr. Tercero to present the item. Dr. Tercero stated Texas Southmost College has been offering less than 50 percent of a program's credits to Early College High Schools and dual enrollment programs. According to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) guidelines, a college may only offer 25-49 percent of a program's credits until the site is "approved" by SACSCOC. She said that the College has been offering the general education courses for a maximum of 27 credit hours, or 45 percent.

She stated that TSC submitted a Substantive Change Prospectus in April 2016 to increase the number of credits a student may earn at existing high school off-campus sites to 50 percent or more of the program's credits. SACSCOC Executive Council will review and contact TSC. TSC will know then if the request must go to the SACSCOC Board meeting in December 2016.

7. Update on Associate Degree Nursing Program

Chair Mrs. Garza called on Dr. Tercero to present the item. She gave an update regarding the Associate Degree Nursing Program placement on "conditional

approval status” by the Texas Board of Nursing, based upon the program state exam results. She stated that there were twenty-eight students that are eligible to take the state exam. Of the twenty-eight, she stated that thirteen have tested and 12 have passed and one has failed.

8. Update on the Texas A&M Engineering Academy

Chair Mrs. Garza called on Dr. Tercero to present the item. She called on Dr. Angelica Fuentes, Dean of Science, Technology, Engineering and Mathematics, to give the update on the Texas A&M Engineering Academy. Dr. Fuentes gave an overview of the status of the engineering academy.

9. Consideration and Approval of a Proposal for the Campus Parking Lot Repairs

Consideration and Approval of a Proposal for the Campus Parking Lot Repairs

Chair Mrs. Garza called on Dr. Tercero to present the item. Dr. Tercero introduced Antonio Guevara, Director of Facilities and Physical Plant, to make the presentation. Mr. Guevara stated that TSC requested proposals for Parking Lot Repairs in several key areas of the campus. The areas have been identified as being damaged primarily due to heavy traffic flow (Area 1 and Area 2). Based on a study conducted by an Engineering firm, TSC is recommending HMAC Pavement for Area 1 and Concrete Pavement for Area 2.

Mr. Guevara said that three qualified proposals were received for the same scope of work and specifications. G&T Paving in the amount of \$34,409, Rhyner Construction in the amount of \$49,150, and R&R Paving in the amount of \$36,832.

Staff recommendation is to award G&T Paving the contract to provide the necessary Parking Lot repairs in the areas specified following the detailed specifications submitted under RFP 16-07.

A motion was made by Dr. Zavaleta to Approve the Proposal from G&T Paving to Provide Parking Lot Repairs at the Designated Areas at the TSC Campus in the amount of \$34,409 and to authorize the President to execute the contract. The motion was seconded by Mr. Herrera and carried unanimously. Exhibit “B”

10. Consideration and Approval of a Proposal for an Annual Contract Agreement for Paving Services

Consideration and Approval of Proposal for an Annual Contract Agreement for Paving Services

A motion was made by Mr. Hinojosa to table on selecting G&T Paving for the annual contract agreement for paving services based on the unit pricing submitted and to authorize the President to execute the contract and to exercise the 1-year renewal option if necessary. The motion was seconded by Dr. Zavaleta and carried unanimously.

11. Consideration and Approval of the Tuition and Fees Rates for Fiscal Year 2016-2017

Consideration and Approval of the Proposed Tuition and Fees Rates for Fiscal Year 2016-2017

Chair Mrs. Garza called on Dr. Tercero to present the items. Dr. Tercero introduced Mr. Carlos Pecero, Controller to make the presentation. Mr. Pecero gave an overview of the proposed tuition and fees rates with no increase to tuition and fees.

A motion was made by Mr. Herrera to Approve the Proposed Tuition and Fee Rates for FY 2016-2017, as presented. The motion was seconded by Mr. Rendon and carried. Mr. Mendez and Dr. Zavaleta voted against. Motion passed. *Exhibit "C"*

12. Presentation of the Second Quarter Financial Statements and Investment Report for Fiscal Year 2016

Chair Mrs. Garza called on Mr. Pecero to present the item. Mr. Pecero stated that the reports are provided for informational purposes only, and no action is required by the Board. *Exhibit "D"*

13. Executive Session as provided by Government Code, Chapter 551.071, 551.072 and 551.074.

The Board convened in Executive Session at 7:50 p.m.

The Board reconvened in Regular Session at 11:11 p.m.

14. Consideration and possible action on matters discussed in Executive Session

**Consultation with Attorney on
Pending or Contemplated Litigation, Section
551.071, Texas Government Code.**

No action was taken.

**Consultation with Attorney on
Pending Real Estate Issues, Section
551.072, Texas Government Code.**

No action was taken.

**Deliberation on Personnel, Section 551.074,
Texas Government Code. The deliberation may include
discussion of the evaluation and employment contract of the
President and any issue authorized by Section 551.074.**

A motion was made by Mr. Herrera to Move to Issue a Notice of Dismissal and Termination of the Contract of Dr. Lily Tercero as per discussion in executive session. The motion was seconded by Mr. Mendez and carried. Dr. García voted against. Motion passed.

A motion was made by Mr. Mendez to Place Dr. Tercero on Administrative Leave with Pay, Pending a Dismissal Hearing. The motion was seconded by Dr. Zavaleta and carried. Dr. García voted against. Motion passed.

A motion was made by Dr. Zavaleta to appoint Mike Shannon as Interim Chief Executive Officer of Texas Southmost College, Pending the Outcome of the Dismissal Hearing. The motion was seconded by Mr. Herrera and carried. Dr. García voted against. Motion passed.

15. Proposed Meeting Dates

Thursday, August 4, 2016
Special Board Meeting – Budget Workshop
Thursday, August 11, 2016
Special Board Meeting –
(First Reading of Budget)
Special Board Meeting – Tax Rate
Monday, August 22, 2016
Special Board Meeting – Tax Rate
(1st Public Hearing, if needed)

Thursday, August 25, 2016
Special Board Meeting – Tax Rate
(2nd Public Hearing, if needed)
Wednesday, August 31, 2016
Regular Board Meeting – (Second Reading
of Budget, Adoption of the Budget,
Adoption of Tax Rate)

Adjournment

The meeting was adjourned by Chair Mrs. Garza at 11:34 p.m.

NOTE: The tape of the Regular Board of Trustees meeting held on August 1, 2016, is on file at the District Office of the Texas Southmost College District. The master tape is on file at TSC Media Services. These minutes were taken and transcribed by Max E. Roca, Senior Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.