



Board of Trustees

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Vice Chair

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Secretary

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Tony Zavaleta, Ph.D.

TSC Interim President

Mike Shannon

Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

August 31, 2016

The Board of Trustees of the Texas Southmost College District convened in open session on August 31, 2016, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Adela G. Garza, Chair; Trey Mendez, Vice Chair; Ruben Herrera, Secretary; Dr. Reynaldo Garcia; Ramon Champion Hinojosa; Art Rendon; and Dr. Tony Zavaleta. Also present was Mr. Mike Shannon, Interim President of Texas Southmost College.

1. Call to Order

The meeting was called to order by Chair Mrs. Garza at 5:31 p.m.

2. Speakers to the Agenda and Public Discussion

Chair Mrs. Garza called on Mr. Mariano “Bean” Ayala, CEO of the Brownsville Convention and Visitors Bureau. Mr. Ayala was approached by Frank Morris; Audio-Visual Production Manager for Texas Southmost College, asking to place TSC on a list of venues the City of Brownsville can market for conferences. He mentioned by doing so, Brownsville can help promote TSC. Mr. Ayala introduced the Brownsville Tourist Ambassador Program and thanked the Board for being progressive.

Mrs. Garza called on John Feist, Community Member. Mr. Feist detailed his concerns regarding the Margarita de Luna Hinojosa scholarship endowment that is to benefit military veterans at TSC. Mr. Feist is concerned that the scholarship has not been utilized for the past three years, and he would like to know when the endowment monies will begin to get utilized.

3. President's Report

Chair Mrs. Garza called on Mr. Shannon to give the report.

Mr. Shannon introduced the new Dean of Health Care, Career and Technical Education; Dr. Imeh Affiah.

Mr. Shannon also discussed the Business and Workforce Talent Development Strategy Roundtable meeting from the week before, held at TSTC - Harlingen. The event was sponsored by the Texas Workforce Commission, and included attendees from TSTC, STC, and several local employers. During the meeting, multiple opportunities were identified for TSC to engage in partnerships with local employers as well as TSTC and STC, which translates into thousands of career opportunities for our graduates - all located in the Brownsville area.

Last, Mr. Shannon announced the semester enrollment for this fall was up by 12% as compared to Fall 2015. He also reported that the Dual Enrollment and Early College High School enrollment was expected to be up by approximately 15%.

Mrs. Garza commented on the Fall Convocation. She was very pleased with the outcome and thought it was positive, enjoyable and thanked everyone who was involved in the planning. She also thanked the TSC family for putting their trust in the Board.

4. Consideration and Approval of Minutes of Previous Meeting

Consideration and Approval of Minutes of the Special Meeting of June 22, 2016

A motion was made by Mr. Mendez to Approve the Minutes of the Special Meeting of June 22, 2016. The motion was seconded by Mr. Herrera. Dr. Garcia voted against. Motion passed.

**Consideration and Approval of
Minutes of the Regular Meeting of June 27, 2016**

A motion was made by Mr. Herrera to Approve the Minutes of the Regular Meeting of June 27, 2016, as presented. The motion was seconded by Dr. Zavaleta. Dr. Garcia voted nay. Motion passed.

**Consideration and Approval of
Minutes of the Regular Meeting of August 1, 2016**

A motion was made by Dr. Zavaleta to Approve the Minutes of Regular Meeting of August 1, 2016, as presented. The motion was seconded by Mr. Rendon and carried unanimously.

**Consideration and Approval of
Minutes of the Special Meeting of August 11, 2016**

A motion was made by Mr. Mendez to Approve the Minutes of the Special Meeting of August 11, 2016, as presented. The motion was seconded by Mr. Herrera. Dr. Garcia voted against. Motion passed.

5. Discussion and Possible Action Regarding TSC School Colors and Logo

**Discussion and Possible Action
Regarding TSC School Colors and Logo**

Chair Mrs. Garza called on Mr. Herrera to present the item. Mr. Herrera proposed TSC return to its original colors of orange and blue. He also stated that TSC should eliminate the "T" logo and keep the traditional scorpion that was used for many decades at TSC.

Mr. Rendon and Dr. Garcia stated their concerns regarding the new proposal.

A motion was made by Mr. Herrera to Approve the Return of the School Colors and New School Logo Consistent with the Traditional Scorpion. The motion was seconded by Dr. Zavaleta and carried. Dr. Garcia and Mr. Rendon voted against. Mr. Mendez abstained.

6. Consideration and Approval of Mid-Year Pay Increases on Contract Employees for Duties that Warrant Additional Compensation

**Consideration and Approval of Mid-Year
Pay Increases on Contract Employees for Duties
that Warrant Additional Compensation**

Chair Mrs. Garza called on Mr. Shannon to present the item. Mr. Shannon stated that this item requires Board approval for the Interim President to assign stipends to staff who assume additional responsibilities on a temporary basis. Mr. Shannon made the recommendation to the Board to approve this item, so that the Interim President may assign these stipends as required for the fiscal year 2016-2017.

A motion was made by Mr. Herrera to Approve the Mid-Year Pay Increases on Contract Employees for Duties that Warrant Additional Compensation and Authorize the Interim President to Execute as needed. The motion was seconded by Dr. Zavaleta and carried. Dr. Garcia voted against. *Exhibit "A"*

7. Consideration and Approval of a Proposal for an Annual Contract Agreement for Paving Services

**Consideration and Approval of a Proposal for
an Annual Contract Agreement for Paving Services**

Chair Mrs. Garza called on Mr. Antonio Guevara, Director of Facilities and Physical Plant, to present the item. Mr. Guevara stated that TSC has requested proposals for Annual Contract Agreement for Paving Services to arrive at unit pricing for the following services: HMAC Pavement Repairs (SY), Concrete Pavement Repairs (SY), and Concrete Valley Gutters (LF). The estimated quantities for each type of repair throughout the campus are as follow: 2,500 SY (HMAC), 100 SY (Concrete), and 300 LF (Valley Gutter). There are multiple sites around the campus that will require routine maintenance work, particularly at the ITEC Center rear parking lot area.

He stated that three qualified proposals were received for the same scope of work and specifications. Based on the estimated quantities shown above, the resulting estimated cost is as follows: G&T Paving in the amount of \$75,975,

Rhyner Construction in the amount of \$290,000, and R&R Paving in the amount of \$101,100.

The recommendation is to award G&T Paving the contract for Annual Paving Services as required by the college using the unit pricing and detailed specification submitted under RFP 16-08.

A motion was made by Mr. Rendon to Approve the selection of G&T Paving for the annual contract agreement for paving services based on the unit pricing submitted and to authorize the Interim President to execute the contract and to exercise the 1-year renewal option if necessary. The motion was seconded by Mr. Mendez and carried unanimously. *Exhibit "B"*

8. Consideration and Approval of the Texas Southmost College District Budget for Fiscal Year 2016-2017

Chair Mrs. Garza called on Mr. Carlos Pecero, Controller, to present the item. Mr. Pecero explained the various funds, revenues, expenses and transfers as defined in the budget. The following items were presented to the Board:

FY 2016-2017 Salaries and Benefits

- **The FY 2016-2017 Salaries and Benefits;**
- **The Salary Schedule; and**
- **Authority for the Interim President to set individual salaries and sign contracts.**

A motion was made by Dr. Zavaleta to Approve the Fiscal Year 2016-2017 Salaries and Benefits, the Salary Schedule; Authority for the Interim President to Set Individual Salaries and Sign Contracts as presented. The motion was seconded by Mr. Rendon and carried. Dr. García voted against.

FY 2016-2017 Budget Resolution

Be it resolved by the Board of Trustees of the Texas Southmost College District that the Texas Southmost College Budget for Fiscal Year 2016-2017 in the amount of \$41,121,271 comprised of the following amounts:

\$ 32,294,230 Maintenance and Operation
\$ 6,438,457 Debt Service
\$ 2,388,584 Auxiliary Fund

be approved, and that a certified copy of the budget be filed with the state agencies as required by law and that said budget be included by reference in its entirety as a part of the minutes of this meeting.

A motion was made by Mr. Herrera to Approve the Budget as presented and approve the Budget Resolution. The motion was seconded by Mr. Mendez and carried unanimously.

Tax Exemptions for Certain Disabled and Senior Citizens were presented to the Board and Mr. Pecero read the Resolution.

Be it so ordered by the Board of Trustees of the Texas Southmost College District that all ad valorem tax exemptions comply with state law and are as noted below:

	30%	\$ 5,000
Disabled Veterans	50%	7,500
	70%	10,000
	100%	12,000
Other Disabled Persons		Tax Freeze
Persons over Age 65		Tax Freeze

A motion was made by Mr. Hinojosa to Approve the Fiscal Year 2016-2017 Exemptions Resolution, as presented. The motion was seconded by Mr. Herrera and carried unanimously. *Exhibit "C"*

9. Consideration and Approval of Adoption of 2016 TSC District Ad Valorem Tax Rates

**Consideration and Approval of Adoption
of 2016 TSC District Ad Valorem Tax Rates**

Mr. Pecero read the resolution.

A motion was made by Mr. Hinojosa to adopt a resolution of Maintenance and Operations tax rate of \$0.0112892 and a Debt Tax Rate of \$0.045332 per \$100 of valuation, as presented. The motion was seconded by Mr. Rendon and carried unanimously. *Exhibit "D"*

10. Executive Session as provided by Government Code, Chapter 551.071, 551.072 and 551.074.

The Board convened in Executive Session at 6:48 p.m.

The Board reconvened in Regular Session at 8:05 p.m.

11. Consideration and possible action on matters discussed in Executive Session

**Consultation with Attorney on
Pending or Contemplated Litigation, Section
551.071, Texas Government Code.**

No action was taken.

**Consultation with Attorney on
Pending Real Estate Issues, Section
551.072, Texas Government Code.**

No action was taken.

**Deliberation on Personnel, Section 551.074,
Texas Government Code. The deliberation may include
discussion of the evaluation and employment contract of the
President and any issue authorized by Section 551.074.**

A motion was made by Mr. Mendez to Approve for Mike Shannon to be compensated at an Annual Salary of \$190,000, with a \$6,000 Car Allowance and \$2,400 Cell Phone Allowance, and that it will be Retroactive from the time Mr. Shannon took the Position, and the Board will perform an Evaluation in three months. The motion was seconded by Mr. Rendon and carried unanimously.

12. Proposed Next Meeting Date

Thursday, September 22, 2016
Regular Board Meeting

Adjournment

The meeting was adjourned by Chair Mrs. Garza at 8:08 p.m.

NOTE: The tape of the Regular Board of Trustees meeting held on August 31, 2016, is on file at the District Office of the Texas Southmost College District. The master tape is on file at TSC Media Services. These minutes were taken and transcribed by Irene Perez, Senior Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.