



Board of Trustees

Adela G. Garza
Chair

Trey Mendez, J.D.
Vice Chair

Ruben Herrera, J.D.
Secretary

Reynaldo Garcia, DDS

Ramon Champion Hinojosa

Art Rendon

Tony Zavaleta, Ph.D.

TSC Interim President

Mike Shannon

Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

March 23, 2017

The Board of Trustees of the Texas Southmost College District convened in open session on March 23, 2017, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board Members present were Adela G. Garza, Chair; Trey Mendez, Vice Chair; Ruben Herrera, Secretary; Dr. Reynaldo García, Ramon Champion Hinojosa, Art Rendon, and Dr. Tony Zavaleta. Also present was Mr. Mike Shannon, Interim President of Texas Southmost College.

1. Call to Order

The meeting was called to order by Vice Chair Trey Mendez at 5:30 pm.

2. Pledges of Allegiance

Vice Chair Trey Mendez led the United States Pledge of Allegiance and the Texas Pledge of Allegiance.

3. Public Comment

No public speakers today.

4. President's Report

Mr. Shannon shared updates with the Board in regards to the Medical Laboratory Technology Program. The program had a site visit last fall and TSC received notification from the review committee that they have recommended to the Board of Directors of the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) to continue accreditation for the TSC Medical Laboratory Technology Program till April 30, 2027. He congratulated Ms. Consuelo Villalon, Program Director, Medical Laboratory Technology, and all Faculty for this accomplishment.

Mr. Shannon previously reported that S&P Global Ratings raised its long-term rating and underlying rating on Texas Southmost College District's revenue bonds from "A" to "A+". He also reported that Fitch Ratings has changed TSC bond rating from "stable" to "positive." The key factors that changed the rating from stable to positive are the College's economic resource base, revenue and expenditure framework, and TSC low long-term liability burden and operating performance. He congratulated Mr. Carlos Pecero, Controller, and his team for all the hard work that has been done.

He also shared that on Saturday, April 22, 2017, TSC will be hosting the South Texas Male Student Leadership Summit. The number of male students enrolling in college and completing a college degree is increasingly declining. This summit will bring male high school and college students together and present them with the necessary tools and knowledge to be successful, and will begin a set of new initiatives that will increase the enrollment, retention and graduation rates of Hispanic male students at our institution.

Last, TSC will be hosting an event on March 30, 2017, from 6:00 pm – 7:30 pm, at the SETB Lecture Hall. The topic is "Immigration Reform". There will be a panel discussion, and the featured speaker is Dr. Tony Zavaleta who will be presenting "The Human Tragedy of Unaccompanied Child Immigration to the US-Mexico Border." Mr. Shannon strongly encouraged everyone to attend.

5. Consideration and Approval of the Regular Meeting of January 26, 2017 and the Special Meeting of March 6, 2017.

**Consideration and Approval of
the Regular Meeting of January 26, 2017**

A motion was made by Mr. Rendon to Approve the Minutes of the Regular Meeting of January 26, 2017. The motion was seconded by Mr. Herrera and carried unanimously.

**Consideration and Approval of
the Special Meeting of March 6, 2017.**

A motion was made by Mr. Rendon to Approve the Minutes of the Special Meeting of March 6, 2017. The motion was seconded by Mr. Hinojosa. Dr. Zavaleta and Mr. Herrera abstained from voting. Motion passed.

6. Presentation Regarding the Results of a Feasibility Study for the Construction of a Hotel by David Parker, DP Consulting.

Vice-Chair Mr. Mendez called on David Parker, DP Consulting. Mr. Parker then introduced Mr. James Parkey, a Consultant and Architect to provide details regarding a feasibility study for the construction of a hotel on TSC property. Mr. Parker and Mr. Parkey looked at several brands and determined that a hotel like the Hilton Garden Inn would be most feasible. They considered different size hotels and the needs of the community. They recommend the hotel have a larger than average meeting space, about 8,000 square feet, accommodating roughly 300-350 for a banquet and 400-600 theater seating. They stated that the hotel will roughly perform at mid-70 percent occupancy at about \$120.00. The market in this area has been oscillating between the high 60s and low 70s. They stated that they will be available for the next Board meeting to present more information.

7. Budget/Finance Subcommittee Report

Chair, Mrs. Garza called on Dr. Zavaleta, to present this item. Dr. Zavaleta notified the board that on March 9, 2017 the budget and finance subcommittee met and are recommending approval the items that were on the agenda including the purchase of a desktop computer for different classroom labs, respiratory equipment, and ultrasound equipment.

Consideration and Approval of item 7 a. b. c., to Purchase Desktop Computers for Different Classroom Labs, Respiratory Equipment, and Ultrasound System Equipment.

A motion was made by Dr. Zavaleta to Approve the purchase of 130 Desktop Computers in the amount of \$107,250; Respiratory Equipment in the amount of \$87,530; Ultrasound System Equipment in the amount of \$34,900 and authorize the Interim President to execute the purchase as presented. The motion was seconded by Mr. Herrera and carried unanimously

Consideration and Approval of a Service Agreement with Northern Power Systems for the Wind Turbine located at the International, Technology, Education, and Commerce Center

A motion was made by Dr. Zavaleta to Approve a 5-year Service Agreement with Northern Power System to provide Full Coverage support for the 100KW Wind Turbine located at the ITECC in the amount of \$26,500 and to Authorize the Interim President to execute the Contract as presented. The motion was seconded by Mr. Herrera and carried unanimously.

8. Academic Subcommittee Report

Mrs. Garza called on Dr. Zavaleta to give his report. The Academic Subcommittee met on March 9th and are recommending approval of the Memorandum of Understandings of Harlingen Consolidated Independent School District; Los Fresnos Consolidated School District; Educational Results Partnership; and Valley Regional Medical Center.

Consideration and Approval of the Memorandum of Understandings of Harlingen Consolidated Independent School District; Los Fresnos Consolidated School District; Educational Results Partnership; and Valley Regional Medical Center

A motion was made by Dr. Zavaleta to Approve the Memorandum of Understandings of Harlingen Consolidated Independent School District; Los Fresnos Consolidated School District; Educational Results Partnership; and Valley Regional Medical Center as presented. The motion was seconded by Mr. Hinojosa and carried unanimously.

Consideration and Approval of the Proposed Workforce Training and Continuing Education Programs

Mrs. Garza called on Mrs. Melinda Rodriguez, Vice President of Institutional Advancement and Workforce Training, to present the item. Mrs. Rodriguez introduced Mrs. Diana Llamas, Executive Director of Workforce Training and Continuing Education. Ms. Llamas presented the first phase of new programs which is a balance between work force training and continuing education, which will provide opportunities to re-engage the community with the college. Mrs. Llamas discussed seven proposed new programs to offer in Fall 2017. She stated phase I includes Certified Nurse Assistant (CNA), CPR and First Aid, Healthcare Phlebotomy, OSHA 10 & 30, Excel (Basic, Intermediate and Advanced), Paddle Boarding & Kayaking, and Photography. Mrs. Llamas shared a course fee table for each new program. She also shared a 6 months and 12 month net income as well as an average hourly wage per program.

A motion was made by Mr. Herrera to Approve the Proposed Workforce Training and Continuing Education Programs as presented. The motion was seconded by Mr. Mendez and carried unanimously.

9. Monthly Budget Report

Mrs. Garza called on Mr. Carlos Pecero, Controller, to give the report. Mr. Pecero presented the report as informational and no action is required. He reported that it included budget to actual numbers, for the months ended through February 28, 2017.

10. Executive Session

The Board convened in Executive Session at 6:26 p.m.

The Board reconvened in Regular Session at 6:53 p.m.

**Consultation with Attorney on
Pending or Contemplated Litigation, Section
551.071, Texas Government Code.**

No action was taken.

**Consultation with Attorney on
Pending Real Estate Issues, Section
551.072, Texas Government Code.**

No action was taken.

**Deliberation on Personnel Matters, Section
551.074, Texas Government Code. The deliberation
may include a discussion of the evaluation and
employment contract of the Interim President
and any issue authorized by Section 551.074.**

A motion was made by Mr. Rendon to approve the salary of Interim President, Mike Shannon, from \$190,000.00 to \$200,000.00 annually and retroactive to November 2016. The motion was seconded by Mr. Mendez and carried unanimously.

11. Proposed Meeting Dates

Thursday, April 27, 2017
Regular Board Meeting

Adjournment

The meeting was adjourned by Chair Mrs. Garza at 6:58 p.m.