



**Board of Trustees**

*Adela G. Garza*  
Chair

*Ruben Herrera, J.D.*  
Vice Chair

*Tony Zavaleta, Ph.D.*  
Secretary

*J.J. De Leon, M.Ed.*

*Art Rendon, M.Ed.*

*Eva Alejandro*

*Delia Saenz*

**TSC President**

*Jesus Roberto Rodriguez, Ph.D.*

Take notice that a Special Meeting of the

**BOARD OF TRUSTEES**

**OF**

**TEXAS SOUTHMOST COLLEGE DISTRICT**

will be held by video conference and in the

TSC Performing Arts Center at Texas Southmost College,

80 Fort Brown, Brownsville, Texas 78520

**Commencing at 5:30 p.m. on Thursday, May 21, 2020,**

to consider and act on the following Agenda:

**REGULAR MEETING**

**AGENDA**

1. Call to Order

- a. Announcement by the Chair of the Texas Southmost College Board of Trustees that this meeting is conducted by video conference pursuant to the Resolution of this Board that was adopted by unanimous vote during a duly called and conducted meeting of this Board on March 24, 2020.

2. Pledges of Allegiance

3. Public Comment

- a. If you wish to address the Board of Trustees during the Public Comment portion of today's meeting about an item on this agenda or another issue, you must send an email to [PublicComments@tsc.edu](mailto:PublicComments@tsc.edu) no later than 4:30 p.m. on the day of the meeting.
- b. In that email you must provide:
  - i. your legal name,
  - ii. complete telephone number,
  - iii. the organization you represent or are speaking on behalf of, and
  - iv. the agenda item or topic of discussion you wish to address. If an item is not on the agenda, it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042.
  - v. You will be notified via email of your invitation to join the public meeting via Zoom and provided a link with which to log into the meeting.

- c. In accordance with TSC Policy, only those persons who have timely and properly submitted the email described above shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.
- d. A complaint against a specific employee or officer of Texas Southmost College shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5-Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the presiding officer or designee shall refer the individual to the appropriate policy to seek resolution:

**TSC Policies**

Employee Complaints: DGBA

Student Complaints: FLD

Public Complaints: GB

- e. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.
4. Consideration and possible action on the Minutes of the following meetings:
    - a. Regular Meeting – April 16, 2020
    - b. Special Meeting – April 30, 2020
  5. President's Report
  6. Academic Committee
    - a. Consideration and possible action on a Clinical Affiliation Agreement with Valley Regional Medical Center in Brownsville

7. Policies Committee
  - a. Consideration and possible action on approval of local policies, DIAA, DIAB, FFDA and FFDB as presented.

**Section D – Personnel**

- DIAA Freedom From Discrimination, Harassment, And Retaliation - Sex and Sexual Violence
- DIAB Freedom From Discrimination, Harassment, And Retaliation - Other Protected Characteristics

**Section F - Students**


- FFDA Freedom From Discrimination, Harassment, And Retaliation - Sex and Sexual Violence
- FFDB Freedom From Discrimination, Harassment, And Retaliation - Other Protected Characteristics

8. Facilities Committee
  - a. Consideration and Possible Action on Memorandum of Understanding with Texas Department of Public Safety for shared space at TSC Safety and Security Building
  - b. Facilities Project Updates
9. Budget/Finance Committee Report
  - a. Consideration and possible action on adoption of a resolution for TexPool Investment Fund for signature card authorization
  - b. Consideration and possible action on the purchase of Envisions Argos reporting system
  - c. Consideration and possible action on approval of proposal for Storage Area Network Solutions
  - d. Consideration and possible action on annual contract approval of Elsevier, Inc., (testing study software) through Sole Source for FY 2020-2021
  - e. Consideration and possible action on annual contract approval of Carolina Biological Supply and VWR International DBA Ward's Science (laboratory supplies) through Buyboard for FY 2020-2021
  - f. Consideration and possible action on annual contract approval of Alamo Iron Works (welding & pipefitting supplies) through Buyboard for FY 2020-2021
  - g. Consideration and possible action on annual contract approval of Morrison Supply (plumbing supplies) through Buyboard for FY 2020-2021
  - h. Consideration and possible action on annual contract approval of Focus Camera, LLC (forensic equipment) through General Services Administration (GSA) for FY 2020-2021

- i. Consideration and possible action on annual contract approval of Gunfighter Supply and GT Distributors (police equipment) through Buyboard for FY 2020-2021
- j. Consideration and possible action on annual contract approval of Elliot Electric Supply (electrical supplies) through Buyboard for FY 2020-2021
- k. Consideration and possible action on annual contract approval of Lamar Texas Limited, LP (billboard advertising services) through Sole Source for FY 2020-2021
- l. Consideration and possible action on annual contract approval of Aim Media Texas Operating, LLC (print & digital advertising services) through Sole Source for FY 2020-2021
- m. Consideration and possible action on annual contract approval for Baker Distributing, Carrier Enterprise and InSCO Distributing (HVAC maintenance supplies) through Buyboard for FY 2020-2021
- n. Consideration and possible action on annual contract approval of Bush Supply and Dealers Electrical (lighting/ electrical supplies) through Buyboard for FY 2020-2021
- o. Consideration and possible action on annual contracts approvals for Grainger Inc., Home Depot, Lowe's Companies and MSC Industrial (maintenance supplies) through Buyboard, US Communities, and Texas Cooperative Purchasing Network (TCPN) for FY 2020-2021
- p. Consideration and possible action on annual contract approval of Texas Association of School Boards (TASB) Risk Management Fund (Worker's Comp Insurance Coverage) through Interlocal Agreement for FY 2020-2021
- q. Consideration and possible action on annual contract approval of Office Depot (office supplies) through Texas Cooperative Purchasing Network (TCPN) for FY 2020-2021
- r. Consideration and possible action on annual contract approval of Dell Marketing, LP and CDW Government, Inc. (computer equipment and software) through Texas Department of Information Resources (DIR) and Texas Cooperative Purchasing Network (TCPN) for FY 2020-2021
- s. Consideration and possible action on annual contract approval of Shi Government Solutions (Microsoft software license fees) through Texas Department of Information Resources (DIR) for FY 2020-2021
- t. Consideration and possible action on annual contract approval of Texas Department of Information Resources (DIR) (internet bandwidth fees) through Texas Department of Information Resources (DIR) for FY 2020-2021
- u. Consideration and possible action on annual contract approval of Campus Labs, Inc. (compliance assist and course evaluation software license fees) through Sole Source for FY 2020-2021
- v. Consideration and possible action on Brainfuse contract renewal (Online Tutoring) through RFP 19-12 for FY 2020-2021
- w. Consideration and possible action on Canvas Instructure contract renewal (Learning Management System) through RFP 17-13 for FY 2020-2021
- x. Consideration and possible action on Jan Hall Promotions, Elite Promotions and 4Imprint, Inc. contract renewal (Promotional Items) through RFP 17-28 for FY 2020-2021

- y. Consideration and possible action on Labatt Food Services and Sysco Central Texas, Inc. contract renewals(Food Products) through RFP 18-07 for FY 2020-2021
  - z. Consideration and possible action on Valley View Consulting, L.L.C contract renewal (Financial Advisor Services) through RFP 18-13 for FY 2020-2021
  - aa. Consideration and possible action on Cascos & Associates, PC contract renewal (Auditing Services) through RFP 19-06 for FY 2020-2021
  - bb. Consideration and possible action on BridgeNet Communications, LLC, INNOVAERA,INC/ SUPERNOVA, and SMTELCOM, Inc. contract renewals (Data Cabling Services) through RFP 19-08 for FY 2020-2021
  - cc. Consideration and possible action on Leadership Empowerment Group contract renewal (Small Skills Training) through RFP 19-05 for FY 2020-2021
  - dd. Update on grants awarded to Texas Southmost College for the month of April 2020
  - ee. Monthly Financial Statement Report for the Month Ending March 31, 2020
10. Executive Session
- a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code
  - b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code
  - c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code
    - Consideration and possible action on the FY 2019-2020 Salary Schedule
11. Action on Executive Session Matters
12. Announcement of Proposed Meeting Dates
- a. Regular Board Meeting – Thursday, June 18, 2020 at 5:30 p.m.
  - b. Regular Board Meeting – Thursday, July 30, 2020 at 5:30 p.m.

13. Adjournment

This notice was posted in compliance with the Texas Open Meetings Act on May 18<sup>th</sup>, 2020 at 4:20 p.m. by Claudia Cortina. 

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.